

# Glaisdale Parish Council

Mr D. Palmer

Clerk to the Council

Telephone : 01947 897481

Email : [clerk@glaisdalepc.org.uk](mailto:clerk@glaisdalepc.org.uk)

Web : [www.glaisdalepc.org.uk](http://www.glaisdalepc.org.uk)

: [www.glaisdalepc.parishes-online.org.uk](http://www.glaisdalepc.parishes-online.org.uk)

Dalegarth

The Green

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North Yorkshire

YO21 2PW

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## **MINUTES OF GLAISDALE PARISH COUNCIL MEETING** held at The Robinson Institute, Glaisdale, on Thursday 20<sup>th</sup> April 2017.

**PRESENT:** Cllr SW Thompson (Chair), N Hopwood, C Featherstone, C Pearson, M Foord, C Hatch. R Norris.

**Electors Present :** 2

**APOLOGIES :** N/A

**DECLARATIONS OF INTEREST MADE :** Cllr CH re item 4.3 asked if personal, occasional casual employment of contractor should be declared as an interest when that contractor is tendering for work from the council. Clerk advised that such a relationship, provided that there are no family ties, does not constitute an interest in these circumstances.

**Period for public comment/participation (Max 15mins in total!)**

1. **MINUTES OF PREVIOUS MEETINGS** were presented, agreed and signed as a true record.
  
2. **MATTERS ARISING FROM THE MINUTES**
  - 2.1 Police report – attached.
    - **Noted - no police presence at this meeting.**
  - 2.2 Parish Seats – some outstanding returns yet to receive.
    - **Only one return now outstanding - to be provided asap.**
  
3. **PLANNING**
  - 3.1 **Applications :**
    - 3.1.1 **NYM/2017/0172/FL** - Application in respect of erection of a general purpose agricultural building at Finkle House Farm, Fryup.
      - **No objections raised.**
  - 3.2 **Referrals**
    - 3.2.1 **NYM/2016/0088/FL - Withdrawal Notice** – Application for erection of a general purpose agricultural building with associated access track at field opposite Holly Barn, Low Gill Beck, Glaisdale.
      - **Noted.**

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Signed as a true record : .....(Chairman )

DATE : .....

### 3.3 Results :

None Received

## 4. FINANCE

### 4.1 2016/17 Annual Governance Statement for approval.

- Annual Return Governance Statement prepared for approval by Clerk after Review of Internal Controls conducted by Cllr NH (03/17 - 4.5). Members agreed that the statement should be approved -proposed Cllr CF, seconded Cllr MF. All members in agreement. Document signed by Chairman for inclusion with Annual Return.

### 4.2 Quotations received for annual verge cutting contract.

- Members advised of receipt of quotations for Verge cutting work throughout the parish for 2017. Two contractors only responded with one being significantly less costly than the other. Members agreed that the less costly option (from PR, JM & SR Houlston) should be offered the work for the coming season and proposal to offer the work to Houlstons made by Cllr CH, seconded Cllr NH. All members in agreement. Clerk to send offer of this work with instruction that it should not commence before 1<sup>st</sup> July.

### 4.3 Quotations received for parish grass-cutting contract.

- Members advised of receipt of quotations for Grass-cutting work throughout the parish for 2017. Two contractors responded initially one was subsequently withdrawn prior to this meeting - leaving only one quotation to consider. Members were disappointed that the alternative quotation was withdrawn as the quotation seemed to offer equally good value to that which remained in contention. Members agreed that the withdrawn quote could not be considered under these circumstances and consequently the remaining tender (from JJ Harrison Ltd) should be accepted. Proposal to offer the work to JJ Harrison Ltd made by Cllr NH, seconded Cllr CF. All members in agreement. Clerk to send offer of this work accordingly.

### 4.4\*\* Membership subs due for YLCA/NALC.

- Members advised of renewal subs due for membership with YLCA/NALC for 2017. Proposal to continue membership made by Cllr CF, seconded Cllr RN. All members in agreement. Cheque 100053 issued in payment.

### 4.5 GPC Model Agreement Expenditure return for 2016/17.

- Members advised of figures to be returned with the Model Agreement Expenditure statement for 2016/17. Figures show the full expenditure incurred in each category for the relevant year, which greatly exceeds the monies received from SBC under this agreement. Clerk to return document to SBC showing this disparity.

### 4.6\*\* Clerks expenses Qtr 4 2016/17

- Members advised of expenses incurred by the Clerk for the 4<sup>th</sup> qtr of 2016/17. Proposal to make payment made by Cllr RN, seconded Cllr CH. All members in agreement. Cheque 100054 issued in payment.

## 5. CORRESPONDENCE

### 5.1 Action / Reply

#### 5.1.1 Public Toilets within Glaisdale Parish – information received.

- Members advised by D/Cllr CP of developments in relation to the provision, by SBC, of public toilet facilities at Lealholm. SBC officers have decided that they are unable to continue incurring expenditure for the running of this facility in Lealholm (this is one among several throughout the borough which have been singled out for closure) and have made recommendations to Cabinet that this facility be closed. Cllr CP indicated that once this recommendation is approved by Cabinet then the facility will be closed permanently. (This would normally happen within six weeks but the imminent General Election may have delayed this process temporarily.)
- As previously discussed by members on several occasions in the past, the option of the parish council taking on these toilets has been considered unaffordable and such an option has been dismissed. Members do however consider that the provision of these

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facilities is essential in a tourist orientated area such as Lealholm. The potential for replacement of this dilapidated facility at Lealholm through its inclusion as a s106 requirement for the developers of the proposed affordable housing project nearby would mean that toilet facilities could be maintained into the future, (albeit with a possible interim period without any facility at all!) This stage in the housing negotiations has not yet been reached however and is currently only a possible answer to this problem.

- There are many facets of the affordable housing project yet to be agreed and members decided that these outcomes should be decided before any way forward on the toilets could be decided upon.

5.1.2 NYCC Yorkshire Coast and Moor County area Committee – Nomination process.

- All members issued with nomination forms for use if required.

## 5.2 Minutes & Reports

None Received.

## 5.3 For Information

None Received.

Newsletters received : NONE

Publications received :

NONE

Other items of communication were received.

## 6. REPORTS OF MEETINGS ATTENDED

None attended.

## 7. MATTERS OF INTEREST RAISED BY MEMBERS

7.1 Dog fouling – Glaisdale.

- Members informed of continued fouling along High Street at Glaisdale and a potential suspect has been identified. Photographic evidence is to be gathered before SBC to be informed.

7.2 Advertising sign on common land near to Mitre Cottages.

- This sign has been in place for over six months and remains in place despite instructions to the owner from the Court Leet to remove the sign. Members requested Cllr MF - in his capacity as Bailiff to the Court Leet, to instigate its removal as a matter of urgency.

- 7.3 NYCC Highways Issues.
- Cattle Grid gate on Common Lane has not yet been repaired, several months after initial reporting to NYCC and after its inclusion in a work program which has otherwise been completed by NYCC. Highways to be requested to complete this work urgently.
  - Cattle grid pit at entrance to Park View, Glaisdale requires cleaning out to prevent potential flooding issues.
- 7.4 Glaisdale PCC information regarding future of Church Rooms at Glaisdale.
- Cllr CH informed members of the PCC's need to find ways of guaranteeing the availability of the Church Rooms for the future as it is currently woefully underused and so underfunded. Members were asked to help promote its use and to think of ways in which this valuable resource might be used more profitably by the community.
8. DATE OF NEXT MEETING : Will be on Thursday 18<sup>th</sup> May 2017, commencing at 7.00pm. and will be held at The Robinson Institute, Glaisdale.