

General Accounts for ~ Glaisdale Parish Council

Year Ending 31st March 2016

PAYMENTS Sheet 1 of 2

Date	Ref	Chq No.	Paid To	Details of payment	General Admin.	Clerks Gross Sal	Clerks Net Sal	PAYE/NIC for HMRC	Parks & O/spaces	H/ways & Verges	Miscell.	s 111	s 137	TOTAL PAYMENTS	VAT Amount
Brought Forward															
10/04/15	P1	S/O	D Palmer	Clerks Salary - April 2015		£256.52	£205.22	£51.20						£205.22	
10/04/15	P2	D/D	HMRC	Quarterly PAYE payment to HMRC - Clerks salary Qtr 4 2014/15				£173.90						£173.90	
16/04/15	P3	100001	YLCA	Membership Subs 2015								£363.00		£363.00	
16/04/15	P4	100002	RAY	Membership Subs 2015								£35.00		£35.00	
16/04/15	P5	100003	D Palmer	Web Hosting Fees - 2015/16 GPC Website								£86.98		£86.98	
16/04/15	P6	100004	D Palmer	Clerks expenses Qtr 4 2014/15	£83.04									£83.04	
22/05/15	P7	S/O	D Palmer	Clerks Salary - May 2015		£256.52	£205.22	£51.40						£205.22	
22/05/15	P8	100006	GNCT	Donation to Funds								£100.00		£100.00	
22/05/15	P9	100007	AON UK Ltd	Council Insurance Premium 2015/16	£568.14									£568.14	
10/06/15	P10	S/O	D Palmer	Clerks Salary - June 2015		£256.52	£205.22	£51.20						£205.22	
19/06/15	P11	100008	R & B Trees & Gardens	Removal of Alder tree at Beggars Bridge					£300.00					£300.00	
19/06/15	P12	100009	JJ Harrison Ltd	Grasscutting invoice 4853					£823.20					£823.20	£137.20
10/07/15	P13	S/O	D Palmer	Clerks Salary - July 2015		£256.52	£205.22	£51.40						£205.22	
10/07/15	P14	D/D	HMRC	Quarterly PAYE payment to HMRC - Clerks salary Qtr 1 2015/16				£153.80						£153.80	
17/07/15	P15	100010	Butterwick Hospice	Donation to Funds								£100.00		£100.00	
17/07/15	P16	100011	C E Featherstone	Parish seat repairs/maintenance 2015					£442.00					£442.00	
17/07/15	P17	100012	D Palmer	Clerks expenses Qtr 1 2015/16	£35.09									£35.09	
10/08/15	P18	S/O	D Palmer	Clerks Salary - August 2015		£256.52	£205.22	£51.20						£205.22	
24/08/15	P19	Online Payment	Staples UK - Business Acc.	Purchase of replacement printer [Inv ref. ZQ988600]	£269.99									£269.99	£45.00
24/08/15	P20	Online Payment	Staples UK - Business Acc.	Purchase of bulk ink supply for new printer [Inv ref. ZQ988900]	£79.52									£79.52	£13.25
10/09/15	P21	S/O	D Palmer	Clerks Salary - September 2015		£256.52	£205.22	£51.40						£205.22	
18/09/15	P22	100014	JJ Harrison Ltd	Grasscutting invoice 4940 (June & July)					£1,374.00					£1,374.00	£229.00
18/09/15	P23	100015	PKF Littlejohn	External Audit Fees 2014/15	£120.00									£120.00	£20.00
18/09/15	P24	100013	Scarborough CAB	Donation to Funds								£50.00		£50.00	
10/10/15	P25	S/O	D Palmer	Clerks Salary - October 2015		£256.52	£205.22	£51.40						£205.22	
10/10/15	P26	D/D	HMRC	Quarterly PAYE payment to HMRC - Clerks salary Qtr 2 2015/16				£154.00						£154.00	
15/10/15	P27	100016	CE Featherstone	Repairs to parish council noticeboards							£196.90			£196.90	
15/10/15	P28	100018	D Palmer	Clerks expenses Qtr 2 2015/16	£35.27									£35.27	
10/11/15	P29	S/O	D Palmer	Clerks Salary - November 2015		£256.52	£205.22	£51.40						£205.22	
19/11/15	P30	100019	Sacred Heart RC Church	Graveyards maintenance grant - Lealholm RC church					£38.00					£38.00	**
19/11/15	P31	100020	Dale Head Meth. Chapel	Graveyards maintenance grant - Dale Head Methodist.					£38.00					£38.00	
19/11/15	P32	100021	Glaisdale PCC	Graveyards maintenance grant - Glaisdale/Lealholm CofE churches					£76.00					£76.00	
19/11/15	P33	100022	JJ Harrison Ltd	Grasscutting invoice 5014 (Aug & Sept)					£1,294.80					£1,294.80	£215.80
02/12/15	P34	100017	Good Directions Ltd	Purchase of Zoff 'Southampton' seats					£1,200.00					£1,200.00	£200.00
10/12/15	P35	S/O	D Palmer	Clerks Salary - December 2015		£256.52	£205.22	£51.20						£205.22	
					1,191.05	2,308.68	1,846.98	461.8	5,586.00	0.00	196.90	484.98	250.00	10,037.61	860.25

Signed : (Chairman) Signed : (Clerk) Date :

General Accounts for ~ Glaisdale Parish Council

Year Ending 31st March 2016

PAYMENTS Sheet 2 of 2

Date	Ref	Chq No.	Paid To	Details of payment	General Admin.	Clerks Gross Sal	Clerks Net Sal	PAYE/NIC for HMRC	Parks & O/spaces	H/ways & Verges	Miscell.	s111	s137	TOTAL PAYMENTS	VAT Amount
Brought Forward					£1,191.05	£2,308.68	£1,846.98	£461.80	£5,586.00	£0.00	£196.90	£484.98	£250.00	£10,037.61	£860.25
10/01/16	P36	S/O	D Palmer	Clerks Salary - January 2016		£256.52	£205.22	£51.40						£205.22	
13/01/16	P37	D/D	HMRC	Quarterly PAYE payment to HMRC - Clerks salary Qtr 3 2015/16				£154.00						£154.00	
22/01/16	P38	100023	PR & JM Houlston	Verges cutting - 2015 season						£1,170.00				£1,170.00	£195.00
22/01/16	P39	100024	JJ Harrison Ltd	Grasscutting Invoice 5084 - Oct 2015					£530.40					£530.40	£88.40
22/01/16	P40	100025	GetMapping Plc	Parish Online mapping subscription								£33.60		£33.60	£5.60
22/01/16	P41	100026	D Palmer	Clerks expenses - Qtr 3, Oct - Dec 2015	£25.61									£25.61	
22/01/16	P42	100027	Robinson Institute	Hire of Robinson Institute - PC Meetings 2016	£160.00									£160.00	
10/02/16	P43	S/O	D Palmer	Clerks Salary - February 2016		£256.52	£205.22	£51.20						£205.22	
10/03/16	P44	S/O	D Palmer	Clerks Salary - March 2016		£256.52	£205.22	£51.40						£205.22	
											<i>Deposit Acc Balance</i>		£320.55		
											<i>Current Acc Balance</i>		£12,736.65		
											<i>Unpresented Debits</i>		** -£38.00		
											<i>Balance C/F</i>		£13,019.20		

£1,376.66	£3,078.24	£2,462.64	£615.80	£6,116.40	£1,170.00	£196.90	£518.58	£250.00	£12,726.88	£1,149.25
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Signed : (Chairman) Signed : (Clerk) Date :

General Accounts for Glaisdale Parish Council

Year Ending 31st March 2016

RECEIPTS

Date	Ref.	Received from	Details of receipt	Precept	Grant Funding	General Admin.	Parks & O/spaces	H/ways & Verges	Miscell.	TOTAL RECEIPTS
Brought Forward										£13,146.97
30/04/2015	R1	SBC	Model Agreement Installment 1				£1,003.75			£1,003.75
			Precept 1st Installment	£3,800.00						£3,800.00
28/09/2015	R2	SBC	Model Agreement Installment 2				£1,003.75			£1,003.75
			Precept 2nd Installment	£3,800.00						£3,800.00
05/11/2015	R3	HMRC	VAT Recovery			£1,514.39				£1,514.39
18/11/2015	R4	NYCC	Agency Agreement claim					£1,076.98		£1,076.98
12/01/2016	R5	Danby Court Leet	Contribution for Commons maintenance				£400.00			£400.00
			BMM Account interest payments							£0.24
			Community Account interest payments							£0.00
Receipts this year :										£12,599.11

£7,600.00	£0.00	£1,514.39	£2,407.50	£1,076.98	£0.00	£25,746.08
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Signed : (Chairman) Signed : (Clerk) Date :

GLAISDALE PARISH COUNCIL - STATEMENT OF ACCOUNTS - 2015 / 2016

RECEIPTS			PAYMENTS				s111	s137
DATE			DATE					
	Balance b/f	£13,146.97						
30/04/2015	Model Agreement Installment 1	£1,003.75	10/04/15	D Palmer	Clerks Salary - April 2015	£205.22		
	Precept 1st Installment	£3,800.00	10/04/15	HMRC	Quarterly PAYE payment to HMRC - Clerks salary Qtr 4 2014/15	£173.90		
28/09/2015	Model Agreement Installment 2	£1,003.75	16/04/15	YLCA	Membership Subs 2015	£363.00	£363.00	
	Precept 2nd Installment	£3,800.00	16/04/15	RAY	Membership Subs 2015	£35.00	£35.00	
05/11/2015	VAT Recovery	£1,514.39	16/04/15	D Palmer	Web Hosting Fees - 2015/16 GPC Website	£86.98	£86.98	
18/11/2015	Agency Agreement claim	£1,076.98	16/04/15	D Palmer	Clerks expenses Qtr 4 2014/15	£83.04		
12/01/2016	Contribution for Commons maintenance	£400.00	22/05/15	D Palmer	Clerks Salary - May 2015	£205.22		
			22/05/15	GNCT	Donation to Funds	£100.00		£100.00
			22/05/15	AON UK Ltd	Council Insurance Premium 2015/16	£568.14		
			10/06/15	D Palmer	Clerks Salary - June 2015	£205.22		
			19/06/15	R & B Trees & Gardens	Removal of Alder tree at Beggars Bridge	£300.00		
			19/06/15	JJ Harrison Ltd	Grasscutting invoice 4853	£823.20		
			10/07/15	D Palmer	Clerks Salary - July 2015	£205.22		
			10/07/15	HMRC	Quarterly PAYE payment to HMRC - Clerks salary Qtr 1 2015/16	£153.80		
	BMM Account interest payments	£0.24	17/07/15	Butterwick Hospice	Donation to Funds	£100.00		£100.00
	Community Account interest payments	£0.00	17/07/15	C E Featherstone	Parish seat repairs/maintenance 2015	£442.00		
			17/07/15	D Palmer	Clerks expenses Qtr 1 2015/16	£35.09		
			10/08/15	D Palmer	Clerks Salary - August 2015	£205.22		
			24/08/15	Staples UK - Business Acc.	Purchase of replacement printer [Inv ref. ZQ988600]	£269.99		
			24/08/15	Staples UK - Business Acc.	Purchase of bulk ink supply for new printer [Inv ref. ZQ988900]	£79.52		
			10/09/15	D Palmer	Clerks Salary - September 2015	£205.22		
			18/09/15	JJ Harrison Ltd	Grasscutting invoice 4940 (June & July)	£1,374.00		
			18/09/15	PKF Littlejohn	External Audit Fees 2014/15	£120.00		
			18/09/15	Scarborough CAB	Donation to Funds	£50.00		£50.00
			10/10/15	D Palmer	Clerks Salary - October 2015	£205.22		
			10/10/15	HMRC	Quarterly PAYE payment to HMRC - Clerks salary Qtr 2 2015/16	£154.00		
			15/10/15	CE Featherstone	Repairs to parish council noticeboards	£196.90		
			15/10/15	D Palmer	Clerks expenses Qtr 2 2015/16	£35.27		
			10/11/15	D Palmer	Clerks Salary - November 2015	£205.22		
			19/11/15	Sacred Heart RC Church	Graveyards maintenance grant - Lealholm RC church	£38.00	**	
			19/11/15	Dale Head Meth. Chapel	Graveyards maintenance grant - Dale Head Methodist.	£38.00		
			19/11/15	Glaisdale PCC	Graveyards maintenance grant - Glaisdale/Lealholm CofE churches	£76.00		
			19/11/15	JJ Harrison Ltd	Grasscutting invoice 5014 (Aug & Sept)	£1,294.80		
			02/12/15	Good Directions Ltd	Purchase of 20ff 'Southampton' seats	£1,200.00		
			10/12/15	D Palmer	Clerks Salary - December 2015	£205.22		
			10/01/16	D Palmer	Clerks Salary - January 2016	£205.22		
			13/01/16	HMRC	Quarterly PAYE payment to HMRC - Clerks salary Qtr 3 2015/16	£154.00		
			22/01/16	PR & JM Houlston	Verges cutting - 2015 season	£1,170.00		
			22/01/16	JJ Harrison Ltd	Grasscutting Invoice 5084 - Oct 2015	£530.40		
			22/01/16	GetMapping Plc	Parish Online mapping subscription	£33.60	£33.60	
			22/01/16	D Palmer	Clerks expenses - Qtr 3, Oct - Dec 2015	£25.61		
			22/01/16	Robinson Institute	Hire of Robinson Institute - PC Meetings 2016	£160.00		
			10/02/16	D Palmer	Clerks Salary - February 2016	£205.22		
			10/03/16	D Palmer	Clerks Salary - March 2016	£205.22		
					TOTAL PAYMENTS THIS YEAR	£12,726.88	£518.58	£250.00
	TOTAL RECEIPTS THIS YEAR	£12,599.11						
						Deposit Account Balance	£320.55	
						Current Account Balance	£12,736.65	
						Unpresented Cheques**	-£38.00	
						Balance to c/f	£13,019.20	
	TOTAL	£25,746.08			TOTAL	£25,746.08		

2015 -2016 Bank Reconciliation - Glaisdale Parish Council

Full financial year ending March 31st 2016

Balances shown on bank statements at March 31st 2016:

	£	£
HSBC Treasurer A/c --- ref 40.46.24 01009109.....		£12,736.65
HSBC Deposit A/c --- ref 40.46.24 23087034.....		£320.55
Other Income	<u>Nil.</u>	<u>£0.00</u>
Less unpresented cheques at March 31st 2016	Nil.	
Chq. No. 100019	£38.00	-£38.00
Plus unbanked receipts	Nil.	£0.00
<u>Net Balances at March 31st 2016</u>		<u>£13,019.20</u>

Net Balances reconcile to Receipts and Payments account as below :

Receipts & Payments

Opening Balance at 1st April 2015		£13,146.97
Plus :	Receipts to March 31st 2016	£12,599.11
Less :	Payments to March 31st 2016	£12,726.88
	<u>Closing Balance at March 31st 2016, as per Receipts & Payments Acc</u>	<u>£13,019.20</u>

These accounts prepared by D.Palmer (Clerk & RFO.)..... Date :