Glaisdale Parish Council

Mr D. Palmer

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MINUTES OF GLAISDALE PARISH COUNCIL MEETING held at The Robinson Institute, Glaisdale, on Thursday 18th April 2013.

PRESENT: Cllrs : S W Thompson (Chair), N Hopwood, C Pearson, P Thurlow, R Norris.
C/Cllr WH Tindall.
Co-option candidate Mr C Featherstone.

APOLOGIES : Cllr M Foord

DECLARATIONS OF INTEREST : Members are reminded of the need to consider whether they have a personal or prejudicial interest to declare in relation to any item on this agenda. Any interest must be declared at the start of the meeting and, if the interest is deemed prejudicial, the member must withdraw from the meeting whilst the item is under discussion and must not take part in any decision making process in relation to that matter.

Declarations of interest made : None

1. **MINUTES OF MARCH MEETING** were presented, agreed & signed as a true record.

2. Matters Arising from the Minutes

2.1 Police attendance and report.

Incidents of Note

- 13th March Approx 0954hrs A suspicious Large white van with grey rear doors was noted by a resident of Glaisdale travelling down High Terrace. No front number plate and 2 males in the vehicle. -No further sightings or offences reported.
- 17th April Approx 1045hrs a White Transit VRM **FM05WHG** was seen in Houlsyke acting suspiciously. The vehicle is of interest to NYP and local officers request any sightings be reported through 101
- 5th April approx 1140hrs A House Burglary occurred at Shaw End Farm Lealholm. A male offender was located with a family camping at the location and arrested. All stolen items except an antique door key were recovered undamaged and the offender was charged and remanded – Enquiries continue.

Incidents of note from neighbouring parishes

- Between 23rd February and 25th February Diesel was stolen from the tanks of vehicles at Mortimers Engineering at Horseshoe buildings Egton – All lines of enquiry exhausted.

Signed as a true record : .....(Chairman)

DATE : .....

- Approx 1730hrs 3rd March a White and red van was seen acting suspiciously in Egton. Appeared to have a large amount of scrap metal on the vehicle cage – Area search made no gain and no further reports.
- 19th March Through a community contact it was discovered a resident in the Egton area had been scammed for just under £3000 by unscrupulous fraudsters targeting small business owners. A full briefing of the scam has been provided for parish council members

  **** <u>This briefing is attached to these minutes</u> ****

- Between 22nd March and 25th March Red diesel was stolen from a container located on Egton Estates. No vehicle access is possible near the containers therefore possible long pipe used to extract the fuel. – All lines of enquiry exhausted.
- 15th April ~ Report that some time between 7th April and 15th April approx 80 Gallons of diesel stolen from a tank at the Old School House Egton Bridge. – All lines of enquiry exhausted.

2.2 To consider application received for vacant Councillor position.

- **Members informed of application received from Mr Colin Featherstone of Glaisdale for the vacant position on the Glaisdale Ward representation. Colin has previously applied for membership of the council when the last vacancy arose in 2011, and Members were very impressed with his then application even though it was not successful at that time. On this occasion members agreed that Colin would be an excellent representative and Cllr NH proposed co-option onto the council, seconded by Cllr RN. All members in agreement. Colin accepted the co-option and signed the 'Declaration of Acceptance of office'. Members welcomed him onto the council. Clerk to inform SBC Monitoring Officer and arrange for publication of Register of Interests information.**

3. PLANNING

3.1 <u>Applications :</u>

3.1.1 NYM/2013/0174/FL – Application in respect of single storey side extension and attached double garage at Sycamore, Underhill, Glaisdale.

- **Application supported (with reservations). Members were concerned that excavations necessary for the construction of this development may increase likelihood of landslip, (there being recent precedent in this location) resulting in major implications for adjoining properties, without considerable engineering works being undertaken. The application makes no mention of any intention to undertake such works and members would prefer to see the development repositioned on the plot so as to minimise these risks.**

3.2 <u>Referrals</u>

None received.

3.3 <u>Results :</u>

None received.

4. FINANCE

4.1 Confirmation request from SBC re 2012/13 Model Agreement expenditure.

- **Members informed of intention to return Model Agreement confirmation figures to show actual expenditure for 2012/13**

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4.2 ** Invoice received regarding GPC web hosting services for 2013/14

- **Invoice received for renewal of parish council web domain name registration and also for web hosting fees for 2013/14. Payment proposed Cllr CP, seconded Cllr RN. All members in agreement. Cheque 100789 issued in payment.**

4.3 ** YLCA membership subscription fee for 2013/14.

- **Renewal notification received from Yorkshire Local Councils Association regarding membership subscriptions for 2013/14. Renewal proposed by Cllr NH, seconded Cllr PT. All members in agreement. Cheque 100790 issued in payment.**

4.4 GPC Asset Register modifications for approval.

- **Clerk advised that, as a result of recommendations from external auditor, the community asset valuation in the Asset Register should be set at the nominal figure of £1.00 and not at '£zero' Register adjusted accordingly and presented to council for approval. Register ratified with adjusted figures and signed by Chairman.**

4.5 ** Clerks expenses for Qtr4 2012/13 for approval.

- **Expenses claim received for Clerks quarterly expenses for the period January to March 2013. Payment proposed Cllr CP, seconded Cll pt. All members in agreement. Cheque 100791 issued in payment.**

4.6 ** Renewal documents for approval re GPC Council Insurance – 2013/14.

- **Members advised of renewal advice received from AON insurance regarding council insurance premium for the period June 2013 to May 2014. The premium has been reduced from that levied last year and represents the best value over other quotations received recently. Members agreed that the insurance cover should be renewed with AON and payment proposed by Cllr NH, seconded Cllr CP. All members in agreement. Cheque 100792 issued in payment.**

4.7 2012/13 Audit & Annual Return. – Documents for approval and acceptance.

- **2012-13 Audit process completion.**
  - **Members informed of internal audit undertaken by Mr Gareth Jones and approved as being satisfactory in all respects with no issues requiring attention. Clerk to write letter of thanks to Mr Jones for his valuable service to the council.**
  - **The 2012/13 Annual Return document (incorporating the internal audit) was presented to council for approval. Accounts were received and approved as correct. Proposal to sign off the accounts made by Cllr NH, seconded Cll CP. All members in agreement.**
  - **Annual Return to be sent off to new External Auditors - Littlejohn LLP - and Notice for Exercise of Electors Rights to be posted on all parish council noticeboards and on the council website.**

4.8 ** Good Neighbours Community Transport – request for financial support.

- **Members informed of request received from the Whitby Good Neighbours Community Transport asking for financial support for the coming year. Members agreed that this organisation provides valuable assistance to local residents and**

Signed as a true record : .....(Chairman)

DATE : .....

should continue to be supported. Proposal to offer £100 donation to funds made by Cllr NH, seconded Cllr RN. All members in agreement. Cheque 100793 issued in payment.

5. CORRESPONDENCE

5.1 Action / Reply

None received.

5.2 Minutes & Reports

None received.

5.3 For Information

None received.

Newsletters received :

None received.

Publications received :

None received

Other items of communication were received.

6. REPORTS OF MEETINGS ATTENDED

Rural broadband meeting at Danby Village Hall – attended by Cllr N Hopwood.

- **Cllr NH informed members that the meeting, held to advise of progress in rural broadband provision, was disappointingly lacking in any optimism that those living in the remoter parts of this region would receive much, if any, improvement in the service from providers in the near future. It appears that the previously proposed wireless system for the upper dales and outlying areas has had its funding stripped in order to pay BT to improve their infrastructure even though their criteria will not result in any significant improvement to those remoter areas. Representatives at the meeting felt that they had been 'sold out' by those holding the financial purse strings in order to further increase the service to those who already have the benefit of better broadband provision. Members felt that a strong letter of protest should be sent to SBC to voice the general dissatisfaction felt.**

7. MATTERS OF INTEREST RAISED BY MEMBERS

7.1 Condition of public toilets at Lealholm.

- **The condition of Lealholm public toilets has still not been addressed by SBC. The summer tourist season is here and no work has been started. Clerk to write again to SBC and urge that improvements be made immediately.**

- **DATE OF NEXT MEETING : Will be on Thursday 16th May 2013, commencing at 7.30pm, and will be held at The Robinson Institute, Glaisdale.**

Business Direct and Business Directory Fraud Scams

A new Fraud scam has hit the area which appears to be directed at small business owners, Particularly Holiday accommodation lettings.

Here is what we know and how these fraudsters operate;

A business owner receives a phone call from a person purporting to be a bailiff and states they will be attending the business premises/Cottage/home to collect £xxxx on behalf of a company called **Business Direct** (or **Business Directory**). These people are usually verbally aggressive and have been described as "Bullying".
Where victims ask the contact details for Business Direct the "bailiffs" will give a mobile contact number without issue.

Victims have felt compelled to phone the number provided and we know of one instance where a male calling himself "**Steve Jones**" from Business Direct has convinced a victim that they purchased an advertising feature online some 2 years previously and that the advertisement was not a "one off" but ran continuously, Therefore running up a large debt.

The targeted victims are encouraged to pay the debt online immediately to stop any further action.

We believe that this type of scam is targeted specifically to business owners that the fraudsters <u>think</u> may have little knowledge of computers and internet protocols, Plus a high likelihood that the business' are run by non-business people e.g.; second home owners who rent out for extra income.

We advise anybody receiving these calls the following;

1. Do not accept threatening language – Genuine companies will not bully or threaten debtors on first contact.

2. Invoices and order references – Be careful! Invoices and Order references given by these callers could be fraudulent. If you have no documents/email confirmations or recollection of any orders made at the date/time the caller says the transaction occurred then this is a significant warning sign.

3. Do not give out any details about your business – Any information such as the address of a holiday cottage, Email addresses or other contact details can be used by fraudsters to fake Invoices and other paperwork they may try to pass at a later date as proof of an order.

4. Mobile telephone numbers – If Mobile Phone numbers are given for contact details then Beware! This is a warning signal.

5. Web site payments – Do not pay through a web site address that is not secure (Web site address' starting with Http:// is NOT secure. <u>Https://</u> IS secure. Only pay through sites you know and trust.

To our knowledge, Whitby SNT have identified this scam in the area at an early stage and we are currently investigating one incident of Fraud with this type of method. We need to gather more information of how these criminals operate and encourage any victims or Business owners who have had attempts directed at them to contact NYP on Tel No 101 ASAP.

Trading Standards are also aware of these practices and can be contacted on 01609 534868

There are also numerous Blogs and information sites on the Internet Here is one:

http://www.hallaminternet.com/2012/uk-business-directory-scam/

Or type into a Google search: " Business Direct Scam"