

Glaisdale Parish Council

Mr D. Palmer

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Dalegarth

The Green

Glaisdale

Whitby

North Yorkshire

YO21 2PW

MINUTES OF GLAISDALE PARISH COUNCIL MEETING held at The Robinson Institute, Glaisdale, on Thursday 21st September 2017.

PRESENT: Cllrs : N Hopwood (Chair), C Featherstone, C Pearson, R Norris.
C Hatch

Electors Present : None

APOLOGIES : Cllr M Foord, SW Thompson

DECLARATIONS OF INTEREST MADE : Cllr C Featherstone re item 4.7

Period for public comment/participation (Max 15mins in total!)

1. **MINUTES OF PREVIOUS MEETINGS** were presented, agreed and signed as a true record.
2. **MATTERS ARISING FROM THE MINUTES**
 - 2.1 Police reports – attached.
 - **Noted - No Police presence at this meeting.**
 - 2.2 Meeting held on 15th Oct between all parties re affordable housing scheme at Lealholm.
 - **Members present advised of outcome of the recent meeting at Lealholm with all parties engaged with this intended housing project. For detail please see minutes of the meeting appended to these minutes.**
3. **PLANNING**
 - 3.1 **Applications :**
 - 3.1.1 **NYM/2017/0505/MEIA** Amendments to NYM/2014/0676/MEIA as relating to proposed Polyhalite mine at Sneaton. Submission of further information under Regulation 22 of the Town & Country Planning (Environmental Impact Assessment) Regulations 2011.
 - **Noted - No comment raised.**
 - 3.2 **Referrals**

None Received
 - 3.3 **Results :**

None Received

Signed as a true record :(Chairman)

DATE :

4. FINANCE

- 4.1** Receipt of invoice from Moorland & Meadow Restoration re bracken treatment at locations in the Glaisdale area.
- Invoice presented for payment from Moorland & Meadow Restoration Ltd regarding works done to eradicate bracken growth on Glaisdale back Lane and at Woodocks Bank, Glaisdale. Payment proposed Cllr RN, seconded Cllr CF. All members in agreement. Cheque 100062 issued in payment.
- 4.2** Parish seat renewal 2017 – Order placed for supply of two new seats from Neptune Outdoor Furniture Ltd. has now been fulfilled and invoice received for payment.
- Invoice received from Neptune Outdoor Furniture (Good Directions Ltd) for the recent supply of 2 off ‘Southampton’ seats (ordered Sept. - minutes ref 09/17-4.4)
 - Payment proposed Cllr CF, seconded Cllr RN. All members in agreement. Cheque 100063 issued in payment.
- 4.3 Invoice received from PKF Littlejohn re fees for 2016-17 external audit service.
- Invoice received from PKF Littlejohn LLP re external Audit Fees for 2016/17 accounting year. Payment proposed Cllr CF, seconded Cllr RN. All members in agreement. Cheque 100061 issued in payment.
- 4.4 Notification of receipt of funds from SBC re 2017/18 precept payment – 2nd instalment, together with instalment 2 of Model Agreement funding.
- **Noted - Committed to accounts.**
- 4.5** Payment due for annual graveyard maintenance grants to burial authorities within the parish.
- Members advised that the graveyard maintenance grants for churchyards within the parish are due for payment. Payment proposed Cllr CF, seconded Cllr RN. All members in agreement. Cheques 100064 (Glaisdale & Lealholm PCC); 100066 (Lealholm RC church); 100065 (Glaisdale Head Methodist Chapel), issued in payment to each church authority.
- 4.6** Request from GNAAS for funding support for Great North Air Ambulance service.
- Members advised of request for funding support received from the Great North Air Ambulance Service. Members are fully supportive of this organisation and are keen to ensure its continuing success. Proposal to donate £100 made by chairman, agreed by all members. Proposal to issue payment made by Cllr RN, seconded Cllr CF. All members in agreement. Cheque 100067 issued in payment. (£137 payment)
- 4.7** Invoice received from C E Featherstone for maintenance work on Glaisdale parish seats.
- Invoice presented for payment from CE Featherstone for work completed on repairs and maintenance of parish seating as per supplied schedule. Proposal to issue payment made by Cllr CH, seconded Cllr RN. All members in agreement. Cheque 100068 issued in payment.
- 4.8** Clerks expenses Qtr2 2017/18
- Clerks expenses for Qtr2 2017/18 presented for approval and payment. Payment proposed CllrCH, seconded Cllr RN. All members in agreement. Cheque 100069 issued in payment.

5. CORRESPONDENCE

5.1 Action / Reply

5.1.1 North York Moors Local Plan – ‘Current Thinking’ consultation documents.

- **Noted.**

5.2 Minutes & Reports

None Received.

5.3 For Information

None Received.

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Newsletters received :

None

Publications received :

None

Other items of communication were received.

6 REPORTS OF MEETINGS ATTENDED

Cllrs CH & CP gave brief update regarding recently attended Affordable Housing meeting at Lealholm. Detailed record is appended to these minutes.

7. MATTERS OF INTEREST RAISED BY MEMBERS

No issues raised.

8. DATE OF NEXT MEETING : Will be on Thursday 16th November 2017, commencing at 7.30pm. and will be held at The Robinson Institute, Glaisdale.

Signed as a true record :(Chairman)

DATE :

Minutes of the Lealholm Affordable Housing Group

11th October 2017, Ley Hall, Lealholm



Present;

John Burroughs – Housing Strategy & Development Officer, Scarborough Borough Council	Ged Lyth – NYCC Highways
Jamie Van-Bellen – Mdyson Architects	Fiona Coleman – Development Manager, Broadacres Housing Association
Clair Shields – Planning Policy Officer, NYMNPA	Cllr. Clive Pearson – Glaisdale PC/SBC
Ailsa Teasdale – Planning Officer, NYMNPA	Colin Huby – Scarborough/Ryedale RHE
Catherine Hatch – Glaisdale Parish Council	Nick Hopwood – Glaisdale Parish Council (Vice Chair)
Michael Brown – WCG Consultants	

Apologies;

Martin Foord – Glaisdale Parish Council/Danby Court Leet	Laura Hardy – Strutt&Parker (Land Agents)
Robert Sword – Estates Director, Dawnay Estates	

Notes	Date action to be taken by	Action taken by
<p>1 Introductions/Apologies</p> <p>All in attendance introduced themselves. This meeting included Ged Lyth from Highways, Michael Brown (civil engineer)) and Jamie Van-Bellen (architect) to advise on some of the issues. Apologies were received from Robert Sword, Martin Foord and Laura Hardy. There was no agenda for this meeting as it was intended purely as a follow up to the first site meeting in order to discuss further issues surrounding possible access to a future housing development, however, the opportunity did arise to meet again at the Ley Hall so a range of topics were discussed. These are noted below:</p> <p>2 Progress on the proposal since the last meeting/other issues</p> <p>FC from Broadacres began by saying that the topographical investigation on the site was conducted in early August. The engineer's report showed that there was nothing which would preclude development at this stage. Although there was an idea about a possible access, Broadacres would work up a scheme only when they had a steer from the community. FC also mentioned about an open event which would be a 'red line exercise'. This event would be an exercise designed to pull out all the issues/comments from the community about a possible scheme. JB also mentioned that in addition to HCA funding for such a scheme, there was funding available for a Community Led Housing scheme if the community were keen to explore this further. It was intended to include this idea at the open event to see if there was local support for such a development. A Community Officer from SBC called Liz Dowson would be attending the event to discuss this further with interested parties. CH (PC) said that it was important to share information with the community and that the open event would be good to inform everyone about all the issues being discussed presently. Not all were in agreement about the access which could possibly then affect the toilet block. Retaining the existing toilet block was an option as to was the idea of</p>		

<p>replacing it with a new toilet block. The community would need to be consulted on this as well as the housing.</p> <p>NH said that people in the village wanted the existing toilets to remain now that a group had been set up to maintain them. If a new block was built then who would maintain them?</p> <p>JVB informed the group that it was possible to design a new block to high standards but still incorporating low maintenance.</p> <p>AT said that if a new toilet block was to be provided then it could be conditioned as part of the planning permission.</p> <p>FC added that if it was agreed to build a new block then Broadacres had a reputation to maintain and would certainly honour such a commitment.</p> <p>GL told the group that any access would have to meet NYCC standards/specifications. They would also look at how many car park spaces may be lost and any relocating of the toilet block. If more units than 5 then the road would need to be adopted.</p> <p>MB posed the question of using the top access near the bridge into the site whilst the build was on.</p> <p>GL said we could look at this after the meeting as part of the site visit.</p> <p>FC concluded that in order to move the scheme forward the 'red line exercise would help to draw out all the concerns people had about a possible development.</p>		
<p>3 Actions agreed at the meeting</p> <p>CH to book a date in November for the public consultation at the Ley Hall. Once a date has been set, CH to organise publicity/delivery of flyers for the Event in association with Glaisdale Parish Council.</p> <p>CH to liaise with others to produce Comments Form</p> <p>PC Councillors to come up with questions concerning the toilet block which would be included as part of the Consultation</p> <p>CS to produce for the Event the Nat Park local connection criteria as applied to other rural exception site schemes in the area.</p> <p>JB in association with the SBC Community Team to produce information about Community Led Housing for the Event.</p>	<p>October</p> <p>Oct/Nov</p> <p>Oct/Nov</p> <p>Oct/Nov</p> <p>Oct/Nov</p>	<p>Colin</p> <p>Colin</p> <p>Colin</p> <p>CH,</p> <p>CP, NH</p> <p>CS</p> <p>JB</p>
<p>4 Site/Access visit</p> <p>After the meeting, GL confirmed that the top access by the bridge would not be suitable for use during any build due to the visibility issues and nearness to the railway.</p> <p>GL also said that the existing access into the car park could be used as the main access to any development, which could mean that the toilet block wouldn't necessarily be affected. Another option was to use the exit as a way into a possible development. The thoughts of the community on these various options would inform any decisions taken about a possible affordable housing development.</p>		
<p>5 Date for Public Consultation Event</p> <p>After the meeting and site visit, Colin looked at the Ley Hall availability and the only possible date for the Consultation was the 23 November. This has now been booked as follows:</p> <p style="text-align: center;">Public Consultation Event at the Ley Hall on Thursday 23 November 12.30pm to 6.30pm</p>		