

Glaisdale Parish Council

Mr D. Palmer

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Dalegarth

The Green

Glaisdale

Whitby

North Yorkshire

YO21 2PW

MINUTES OF GLAISDALE PARISH COUNCIL MEETING held at The Robinson Institute, Glaisdale, on Thursday 21st September 2017.

PRESENT: Cllrs : SW Thompson (Chair), N Hopwood, C Featherstone, C Pearson, R Norris.
C Hatch

Electors Present : None

APOLOGIES : Cllr M Foord.

DECLARATIONS OF INTEREST MADE : Cllr C Featherstone re item 4.2

Period for public comment/participation (Max 15mins in total!)

1. **MINUTES OF PREVIOUS MEETINGS** were presented, agreed and signed as a true record.
2. **MATTERS ARISING FROM THE MINUTES**
 - 2.1 Police reports – attached.
 - **Noted - No police in attendance at this meeting.**
 - 2.2 Parish seat maintenance and renewal 2017 (for action see Finance)
 - **These matters, raised at the July meeting are dealt with under Finance - items 4.2, 4.3, 4.4**
 - 2.3 Update on PCC considerations regarding the Church Rooms and Childrens Playground at Glaisdale.
 - **Cllr CH advised members of discussions due to be held at the next PCC meeting regarding the future of the Church Rooms and Childrens Playground at Glaisdale. The Childrens Playground is suffering from lack of use and a lack of controlling influence to guide any future development and consequently is in danger of being closed. Its future may also be tied in with that of the Church Rooms which are currently not paying their way through under use. The PCC intend to launch a consultation in the community to find a way forward and to try and ensure the future of these assets. Further information will follow in due course.**
3. **PLANNING**
 - 3.1 **Applications :**
 - 3.1.1 **NYM/2017/0568/FL - Application in respect of alterations to garage, including raising the roof and construction of porch at Bluebell Cottage, Underhill, Glaisdale.**
 - **No Objections.**

Signed as a true record :(Chairman)

DATE :

- 3.1.2 **NYM/2017/0546/FL** - Application in respect of construction of single and two storey rear extensions at Greenleigh, Glaisdale.
- **No Objections**
- 3.1.3 **NYM/2017/0628/FL** - Application in respect of insertion of French doors with Juliette balcony at Eastfield, Lealholm.
- **No Objections.**

3.2 Referrals

None Received

3.3 Results :

None Received

4. **FINANCE**

- 4.1** Receipt of invoice from JJ Harrison for works completed re grass-cutting contract throughout Glaisdale parish.
- **Invoice 5683 presented for payment from JJ Harrison re grass cutting work completed during June & July. Proposal to make payment made Cllr RN, seconded Cllr CF. All members in agreement. Cheque 100060 issued in payment.**
- 4.2 Current season maintenance of parish seating – estimates received.
- **Members advised of estimates received for repairs/maintenance to parish seating. Of all invitations to tender sent out only one quotation received from C Featherstone. Members agreed that this was an unfortunate circumstance but that the work should be offered to C Featherstone for completion asap.**
- 4.3 Review of seat maintenance contract operation for future seasons.
- **Due to the increasing difficulty in getting individuals to take on the work of seat maintenance, Members agreed that when such work was offered to a successful tender then the contract should remain in place for a period of two years to alleviate the wasted time spent trying to encourage takers for this work.**
 - **Proposal to extend the contract period for this work made by Cllr CH, seconded Cllr RN. All members in agreement. Clerk to implement this with the current contract recipient.**
- 4.4** Parish seat renewal 2017 – estimates for supply of 2 no. new seats received for consideration.
- **Members advised of quotations received from seat suppliers - Neptune Street Furniture ; Townscape Products & Streetmaster UK. Neptune have provided these products to GPC in the recent past and members are very happy with the quality and durability of their products. They are also the cheapest supplier by a good margin. Members agreed to place an order for two 'Southampton' seats with Neptune. Proposal made by Cllr CF, seconded Cllr RN. All members in agreement. Clerk to send letter ordering two seats as agreed.**
- 4.5 Notification of payment received from HMRC re VAT recovery for 2016-17.
- **Noted - Committed to accounts.**
- 4.6 Council Insurance arrangements – advice received of change of broker from the next renewal (2018) onwards due to withdrawal of existing broker from local council insurance operations.
- **Members advised of the withdrawal of AON from local council insurance operations from 2018 onwards. Alternative insurer has been recommended by NALC for councils to consider at their next renewal. This information retained for future use in 2018 at renewal date.**

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- 4.7 Receipt of completed annual audit return from PKF Littlejohn. Statuary notices have been posted as required throughout the parish and online. No issues raised by Auditor.

- **Noted - committed to council records.**

5. CORRESPONDENCE

5.1 Action / Reply

- 5.1.1 Receipt of legal advice note from NALC regarding forthcoming legislation changes in relation to Data Protection laws and their impact upon local authority data management and security.

- **Noted**

- 5.1.2 Request received from Cllr Norris in relation to weed control issues along Back Lane, Glaisdale.

- **Members advised of quotation received from Mr I Fletcher for the spraying of bracken growth along Glaisdale Back Lane and at the foot of Woodocks Bank Glaisdale. This quote has been submitted at the request of Cllr RN in response to prior concerns as to the overgrowth of bracken in these areas. Members agreed after discussion to ask Mr Fletcher to undertake this work in an effort to control this nuisance. Clerk to reply to the quote and request the work to proceed.**

5.2 Minutes & Reports

None Received.

5.3 For Information

- 5.3.1 NYM Coast & Hills – LEADER Programme – information re forthcoming events to promote potential for local organisations to secure funding for community projects.

- **Noted.**

- 5.3.2 Information received from Oil-Club UK seeking new participants in their oil buying service.

- **Noted - information lodged in entrance to Robinson Institute.**

Newsletters received :

White Rose UPdate – August 2017 issue.

Publications received :

Clerks & Councils Direct – September 17 issue.

Other items of communication were received.

Signed as a true record :(Chairman)

DATE :

6. REPORTS OF MEETINGS ATTENDED

- Cllr CF reported on meeting of Beggars Bridge Players at which the proceeds of this years' panto production were revealed and the organisations and charities which have been selected to benefit from these proceeds. The organisations to benefit this year are : Yorkshire Air Ambulance ; Gt North Air Ambulance ; The PCC ; The Robinson Institute ; Glaisdale Cricket Club and Glaisdale Playgroup.
- Cllr CP reported on progress of the Lealholm community group supporting and taking on the public toilet facility in Lealholm village, indicating that funding so far has reached approximately £4500. The recent fundraising event at Lealholm raised almost £2300.

7. MATTERS OF INTEREST RAISED BY MEMBERS

No matters raised for attention

Cllr CH requested that the council seeks an update on the progress of the community housing project proposed for Lealholm in response to requests from local community residents. Clerk to contact Colin Huby to request information for dissemination within the community.

8. DATE OF NEXT MEETING : Will be on Thursday 19th October 2017, commencing at 7.30pm. and will be held at The Robinson Institute, Glaisdale.