

Glaisdale Parish Council

Mr D. Palmer

Clerk to the Council

Telephone : 01947 897481

Email : clerk@glaisdalepc.org.uk

Web : www.glaisdalepc.org.uk

: www.glaisdalepc.parishes-online.org.uk

Dalegarth

The Green

Glaisdale

Whitby

North Yorkshire

YO21 2PW

MINUTES OF GLAISDALE PARISH COUNCIL MEETING held at The Robinson Institute, Glaisdale, on Thursday 15th March 2018.

PRESENT: Cllrs : SW Thompson (Chair), N Hopwood, C Featherstone, M Foord, R Norris.
C Hatch

Electors Present : Mr T Lister

APOLOGIES : Cllr C Pearson

DECLARATIONS OF INTEREST MADE : None

Period for public comment/participation (Max 15mins in total!)

1. **MINUTES OF MEETINGS** Minutes for previous meeting were presented, agreed and signed as a true record.
2. **MATTERS ARISING FROM THE MINUTES**
 - 2.1 Police reports – attached.
 - **Noted**
 - 2.2 GDPR regulations – Data Audit process – progress to date.
 - **Members brought up to date with progress made on GPC Data Audit. The Audit plan is now in place and work will proceed on ensuring compliance of all personal data held in council records. Work ongoing.**
3. **PLANNING**
 - 3.1 **Applications :**
 - 3.1.1 **NYM/2018/0097/FL** - Application for construction of a Conservatory to the rear of Hardale Stray, Tranmire.
 - **No Objections**
 - 3.1.2 **NYM/2018/0014/FL** - Application for construction of a lean-to extension to form store together with creation of field access track at Wichpost Cottage, Common Lane, Glaisdale.
 - **No objections in principle but members voiced concern that the proposed store built onto the end elevation will have the effect of pushing the parking area towards the highway at a difficult junction. This point to be made to NYMNPA.**

Signed as a true record :(Chairman)

DATE :

3.2 Referrals

None Received

3.3 Results :

None Received

4. FINANCE

4.1 Asset Register changes to include I T equipment purchases made recently. – For Approval.

- Recently purchased I.T. equipment added to Asset Register & presented for approval and acceptance. Revised register signed by Chairman.

4.2** Notification of invoice received for hire of Church Rooms at Glaisdale re conduct of February PC meeting. This invoice has been paid as authorised - cheque 100078 (see minutes ref 01/18 – 4.2)

- Noted.

4.3 Receipt of donation from Danby Court Leet in recognition of GPC maintenance of Commons throughout the parish. Cheque committed to accounts. Letter of thanks to be returned.

- Noted - Letter of thanks sent to Danby Court Leet.

4.4** Receipt of notification of subscriptions due for GPC YLCA membership for 2018/19.

- Membership subs renewal notification received from YLCA. Membership continuation approved and payment proposed by Cllr RN, seconded Cllr CF. All members in agreement. Cheque 100079 issued in payment.

4.5** Local Council Public Advisory Service (LCPAS) – GDPR pro-forma and template packs availability for purchase.

- Clerk proposed that the Pro-forma/Template packs available from LCPAS would prove valuable and help towards a timely compliance with the GDPR regulations. Members agreed that these packs should be obtained from LCPAS and authorised purchase. Payment proposed Cllr CF, seconded Cllr NH. All members in agreement. Cheque 100080 issued in payment.

5. CORRESPONDENCE

5.1 Action / Reply

5.1.1 NHS Yorkshire Ambulance service – Defibrillator service withdrawal.

- Members advised of letter received from NHS Yorkshire Ambulance in which they set out their intention to withdraw the defibrillator unit at Glaisdale unless the parish council undertake to take on ownership and all future upkeep and maintenance costs.
- Members were not sure that taking on the ownership and all future responsibility for the care and use of the defibrillator was the right thing to do and decided that the matter should be disseminated to parishioners and their feelings understood before any reply is given to the Yorkshire Ambulance Service.

5.2 Minutes & Reports

None Received.

5.3 For Information

None Received.

Newsletters received : None

Publications received : None

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Other items of communication were received.

6. **REPORTS OF MEETINGS ATTENDED**

- None attended.

7. **MATTERS OF INTEREST RAISED BY MEMBERS**

7.1 **Highways Issues.**

- Numerous potholes are appearing on many roads within the parish and members are becoming impatient with the lack of response from NYCC Highways. Clerk to write to NYCC expressing this dissatisfaction and urging a concerted effort before road surfaces become too dangerous to use.

8. **DATE OF NEXT MEETING : Will be on Thursday 19th April 2018, starting at 7.30pm and will be held at The Robinson Institute, Glaisdale.**

Signed as a true record :(Chairman)

DATE :

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Minutes of Annual Assembly - March 15th 2018, held in the Robinson Institute, Glaisdale

Cllrs Present : SW Thompson (Chair); N Hopwood ; C Featherstone ; C Hatch, M Foord, R Norris.

Apologies : Cllr C Pearson

One elector present - Mr T Lister

Minutes of previous meeting were presented, agreed and signed as a true record.

Matters arising from the minutes :

- 1 No issues arising from previous minutes.

Chairmans' Report :-

Welcome to the Annual Assembly of your Parish Council.

As usual we have had ten meetings throughout the year although attendance has dropped to 58 out of a possible 70, compared to previous years. Our County and District Councillors have attended where possible.

I would like to thank my fellow Councillors for their help and support throughout the year and a big thank you to Dave Palmer, our excellent Clerk for all his hard work in keeping us up to date with everything.

A Police Report is received each month and our local PCSO attends whenever possible to keep us up to date with all that is happening in our community.

The Affordable Housing project at Lealholm is progressing and hopefully getting nearer to a starting date. During the year we have purchased two more new parish seats as part of our on-going program of replacing old and worn out seating units.

Finally, I would like to say a special thank you to Councillor Roger Norris for his efforts to re-open the toilets at Glaisdale Station. They will be available for use very soon.

Thank you.

Signed as a true record :(Chairman)

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DATE :

1. County / Borough Councillors' Reports.

District Cllr: Esk Valley Ward councillor did not attend this meeting and consequently no report was heard.

County Councillor : Our County Councillor was unable to attend this meeting and consequently no report was heard.

2. Matters raised by electors.

No issues raised

The chairman thanked those present for attending and closed the Assembly at 19.15hrs.

Financial Statement : (Financial Year 2017/18 to Date)

Balance B/F	: £ 16872.44
Income	: £ 12068.18
Expenditure	: £ 12743.53
Balance	: £ 16197.10
Balance (All accounts)	: £ 16518.10