

Glaisdale Parish Council

Mr D. Palmer

Clerk to the Council

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Dalegarth

The Green

Glaisdale

Whitby

North Yorkshire

YO21 2PW

MINUTES OF GLAISDALE PARISH COUNCIL MEETING held at The Robinson Institute, Glaisdale, on Thursday 21st June 2018.

PRESENT: Cllrs : CF; RN; CH; NH; CP; SWT (Chair)

APOLOGIES : None

DECLARATIONS OF INTEREST

Cllr CF re item 4.4 these minutes.

1 MINUTES OF PREVIOUS MEETING : Presented, agreed and signed as a true record.

2. MATTERS ARISING FROM THE MINUTES

2.1 Police reports – attached.

- **Noted - no police presence at this meeting.**

2.2 Yorkshire Ambulance service – Defibrillator transfer of ownership.

- **No reply yet received from YAS regarding progress on this matter.**

3. PLANNING

3.1 Applications :

3.1.1 **NYM/2018/0316/NM** - Application for non-material amendment to planning approval NYM/2017/0546/FL to allow the omission of jambs and mullions to 4 no. windows and alterations to ground floor window opening on single storey extension at Greenleigh, Glaisdale.

- **No Objections.**

3.2 Referrals

None Received

3.3 Results :

None Received

4. FINANCE

4.1 Notification from BHIB Insurance brokers of receipt of renewal premium re 2018/19 council insurance.

- **Noted.**

Signed as a true record :(Chairman)

DATE :

- 4.2** Receipt of invoice for grass cutting services during April & May. For approval and payment.
- Invoice received from JJ Harrison Ltd regarding grass-cutting services provided during April and May 2018. Payment proposed Cllr NH, seconded Cllr RN. All members in agreement. Cheque 100085 issued in payment.
 - Members advised that prior instruction given to JJ Harrison regarding area around each parish seat to be strimmed appears not to have been adhered to, some seats are still too crowded with vegetation. JJH to be requested to pay greater attention to this aspect.
- 4.3** Request received from Esk Moors Active Ltd for consideration of financial support for the Heather Hopper service operated locally.
- Members received this request and, after due consideration, determined to offer a small donation of £50.00 to the running costs of this charitable service. Members believe that although the Heather Hopper service does occasionally provide assistance to local parishioners, it is primarily used by neighbouring parishes from where the bulk of the looked for support should be sought. Donation proposed Cllr NH, seconded Cllr RN. All members in agreement. Cheque 100086 issued in payment.
- 4.4 Quotation received for repair/maintenance of parish seating for 2018.
- Members advised of only quotation received for this work was from CE Featherstone and that quotation also included an extra item for the repair of the seat at Shaw End crossroads which is detailed on the schedules as due for replacement.
 - Members discussed the merits of repair over replacement and agreed that on this occasion the seat should be repaired and the extra detail on the quotation be allowed and included.
 - Proposal to offer work to CE Featherstone made by Cllr CH, seconded Cllr NH. All members in agreement. Clerk to offer work accordingly.

5. CORRESPONDENCE

5.1 Action / Reply

- 5.1.1 Review of GPC Records Management orders (part of GPC standing orders) to bring existing orders up to date and to ensure compliance with GDPR requirements. New Policy Document for appraisal and acceptance.
- Noted. Proposal to incorporate this policy into GPC Standing Orders made by Cllr CH, seconded Cllr NH. All members in agreement.

5.2 Minutes & Reports

None Received.

5.3 For Information

- 5.3.1 Confirmation from YLCA that GPC is exempt from the requirement to appoint a Data Protection Officer – The government bill (Data Protection Act 2018) has been passed including the DPO exemption for all local councils and parish meetings.
- Noted.

Newsletters received : None

Publications received : None

Other items of communication were received.

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6. REPORTS OF MEETINGS ATTENDED

None Attended.

7. MATTERS OF INTEREST RAISED BY MEMBERS

- 7.1 Tree at Camm Bridge, Glaisdale causing visibility restriction to drivers approaching the bridge from Glaisdale. Tree is on common land and agreement reached to remove the tree asap.

8. DATE OF NEXT MEETING : Will be on Thursday 19th July 2018, starting at 7.30pm and will be held at The Robinson Institute, Glaisdale.

Signed as a true record :(Chairman)

DATE :