

# Glaisdale Parish Council

Mr D. Palmer

Clerk to the Council

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Dalegarth

The Green

Glaisdale

Whitby

North Yorkshire

YO21 2PW

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## **MINUTES OF GLAISDALE PARISH COUNCIL MEETING** held at The Robinson Institute, Glaisdale, on Thursday 20<sup>th</sup> September 2018.

**PRESENT:** Cllrs : CF; RN; CH; CP; SWT (Chair)

**APOLOGIES :** Cllrs MF, NH

**DECLARATIONS OF INTEREST :** NONE

- 1 **MINUTES OF PREVIOUS MEETING** : Presented, agreed and signed as a true record.
2. **MATTERS ARISING FROM THE MINUTES**
  - 2.1 Police reports – August & September - attached.
    - Noted.
3. **PLANNING**
  - 3.1 **Applications :**
    - 3.1.1 NYM/2018/0347/FL - Amended application (retrospective) for construction of replacement balcony to rear at 8 Park View, Glaisdale.
      - No Objections raised. It was noted that this application was heard at the Planning Committee meeting held earlier today and that approval was given for the work already done on condition that screening work was also incorporated to mitigate the privacy issues raised by neighbours. The attached conditions to apply in perpetuity.
    - 3.1.2 NYM/2018/0454/FL - Application for change of use of domestic garden to tea garden at Underhill Cottage, Glaisdale.
      - No Objections raised. This application also decided by NYMNPA at today's Planning Committee meeting. Several conditions attached to approval.
    - 3.1.3 NYM/2018/0205/FL - Application (+ amendments) for construction of two storey side extension and detached garage at Bracken Hill, Glaisdale.
      - No Objections raised.
    - 3.1.4 NYM/2018/0014/FL - Amended application for construction of lean-to extension to form store together with creation of field access track at Witchpost Cottage, Common Lane, Glaisdale.
      - No further comments raised to add to GPC response sent earlier on receipt of original application.
  - 3.2 **Referrals**

None Received
  - 3.3 **Results :**

None Received

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Signed as a true record : .....(Chairman )

DATE : .....

#### 4. FINANCE

- 4.1\*\* Receipt of invoice from JJ Harrison Ltd for grass-cutting services throughout the parish during June and July. For approval and payment.
- Invoice ref 6026 received from JJ Harrison Ltd for grass-cutting work completed during June and July. Invoice approved for payment - proposed Cllr RN, seconded Cllr CH. All members in agreement. Chq 100088 issued in payment.
- 4.2\*\* Authorisation required to pay Information Commissioner for Data Management fee due as required under the GDPR regulations 2018. This is an annual fee payable to the ICO by all Data Handling organisations and authorities in the UK. This will be GPC's first payment under this legislation.
- Members informed of legislated requirement for GPC to pay a 'Data Controllers' fee to the ICO to allow processing of data under the GDPR regulations. The fee is £40 per annum (£35pa if paid via direct debit instruction) Members agreed that payment should be made via D/Debit. Clerk to set the instruction with GPC bankers for immediate and subsequent payments.
- 4.3\*\* Annual graveyard maintenance grants due for distribution throughout the parish. Payment authorisation required for grant payment to : Glaisdale & Lealholm PCC<sup>1</sup> ; Lealholm RC church<sup>2</sup> ; Glaisdale Head Methodist Chapel<sup>3</sup>.
- Annual parish graveyard maintenance grants due for the 2018/19 financial year. Payment proposed by Cllr CF, seconded Cllr RN. All members in agreement. Cheques 100089<sup>1</sup> ; 100090<sup>2</sup>; 100091<sup>3</sup> issued in payment
- 4.4 Request received from Butterwick Hospice Care organisation for financial support.
- Request from Butterwick Hospice organisation for financial support to assist their operations in the local areas. Members were aware that GPC has supported this organisation on numerous occasions in the past but also feel that the organisation has recently increased the frequency of such requests to an unacceptable level and that they do not provide any indication of how many local people they currently have in their care facilities in order for GPC to judge what actual benefit parishioners gain from any funding provided.  
Members agreed that on this occasion the request should be declined.
- 4.5\*\* Request received for financial support from Whitby & District Community Transport organisation and for assistance in publicising the need for additional volunteer drivers for their Community Car Service.
- This organisation does provide regular and welcome support to Glaisdale parishioners and members were agreed that they are deserving of support from GPC. Proposal to provide donation of £50 suggested Cllr RN, seconded Cllr CF. All members in agreement. Chq 100092 issued in payment.  
Whitby & District Community Transport organisation also requested help to publicise their urgent need for additional volunteer drivers. Members agreed to 'spread the word' and provided posters will be positioned throughout the parish to increase public awareness.

#### 5. CORRESPONDENCE

##### 5.1 Action / Reply

- 5.1.1 Request from Egton Parish Clerk, Lucy Fletcher, for GPC to consider participating in the shared purchase of a Vehicle Activated Roadsign (VAR) for deployment throughout all of the contributing parishes. Sign would be purchased through NYCC Highway Authority in a change to their previous policy of accepting contributions only to the running costs of an NYCC owned sign.
- Members considered this proposal and noted that a similar proposal was considered (and rejected) some two years ago. Views of members have not changed, despite the subtle differences in funding such a scheme, and did not think that participation would be either beneficial or affordable at this time.  
Lucy to be informed that GPC would not be participants to this scheme.
- 5.1.2 SBC Dog Control Public Space Protection Order consultation (Online) – Closing date 14/10/2018
- Noted

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## 5.1.3 NYMNPA Draft Local Plan – Consultation (Online)

- **Noted**

## 5.1.4 First World War Centenary Commemorative Tree Planting offer from SBC.

- Members advised of this offer from SBC where they will provide a tree for planting in each parish to commemorate the First World War Centenary. A small brass plate indicating the nature of the commemoration will also be supplied.
- Members were happy to accept this offer and agreed to accept the subsequent care and maintenance of the tree into the future. The matter was raised of how many trees would be supplied under this offer. Glaisdale parish encompasses 4 separate communities and the provision of a single tree raises the issue of where to plant it?
- Members agreed that the Clerk should contact SBC to see if the offer is for one tree only and, if so, whether any further trees can be made available under this scheme.

## 5.2 Minutes & Reports

### 5.2.1 YLCA Scarborough Branch Meeting – Previous minutes and Agenda.

- **Noted.**

## 5.3 For Information

### None Received

#### Newsletters received :

Clerks & Councils Direct – September 2018 edition.

#### Publications received :      None

Other items of communication were received.

## 6. REPORTS OF MEETINGS ATTENDED -- None attended.

## 7. MATTERS OF INTEREST RAISED BY MEMBERS

### 7.1 Highways Issues

- Streetlamp S24 (High Street, Glaisdale) not lit.
- Highways excavation on Arncliffe Terrace (outside 'Wayside' cottage) has been left 'open' for some considerable time without any work ongoing. Members would like work to be completed or for the excavation to be closed until such time as resources are available to complete that work.

### 7.2 Commemorative Stone – Fryupdale.

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Signed as a true record : .....(Chairman )

DATE : .....

- Cllr CH brought to members' attention that a roadside commemorative stone near to Fryup End Farm has been recently re-discovered and it is not known whose responsibility the stone is as regards care and maintenance. Members were also not aware of the stones' existence as it does not figure in any council records, at least for the last thirty years. The stone appears to record and recognise the removal of the numerous gates which impeded progress along the dale-side road prior to the road being adopted by the highway authority of the time.
- It appears that local residents have taken action to clear vegetation around the stone to make it visible to passers-by and to prevent accidental damage by verge cutters etc. members agreed that this action appears to be the best way of caring for a piece of local history relevant to residents in that locality.

8. DATE OF NEXT MEETING : Will be on Thursday 18<sup>th</sup> October 2018, starting at 7.30pm and will be held at The Robinson Institute, Glaisdale.