Glaisdale Parish Council

Mr D. Palmer

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MINUTES OF GLAISDALE PARISH COUNCIL MEETING held at The Robinson Institute, Glaisdale, on Thursday 18th July 2019.

PRESENT: Cllrs : CF, RN, NH, SWT (Chair), KA,

APOLOGIES : Cllr CP

Co-Option Candidates : Mr M Hollingworth ; Mr A Stringer

CO-OPTION APPLICANT(S) – Consideration for selection.

Councillors were pleased to welcome both candidates for the vacant position of Parish Councillor to represent the Lealholm Ward. The candidates were given opportunity to ask questions of members and for members to reciprocate and to learn more from each candidate.
Candidates were requested to withdraw from the meeting while members considered which candidate the position should be offered to. The decision was not unanimous and after a show of hands members decided, by three votes to two, to offer the position to Mr Mark Hollingworth.

Mr Stringer was thanked for his interest and assured that members would be happy to consider him again should any future vacancy arise.

Mark Hollingworth was taken through the declaration process and requested to complete a Register of Interest form to be returned within 28days. Mark was then declared duly appointed and welcomed onto the council by all present.

DECLARATIONS OF INTEREST : Members are reminded of the need to consider whether they have a personal or prejudicial interest to declare in relation to any item on this agenda. Any interest must be declared at the start of the meeting and, if the interest is deemed prejudicial, the member must withdraw from the meeting whilst the item is under discussion and must not take part in any decision making process in relation to that matter.

Period for public comment/participation (Max 15mins in total!)

1. MINUTES OF PREVIOUS MEETING were presented, approved and signed as a true record by Chair.

2. MATTERS ARISING FROM THE MINUTES

2.1 Police reports – June & July 2019 - attached.

- **Noted, no specific incidents reported for Glaisdale Parish.**

Signed as a true record : .....(Chairman)

DATE : .....

3. PLANNING

3.1 Applications :

3.1.1 NYM/2019/0332/FL – Application for erection of agricultural building at New House Farm, Glaisdale.

- **No objections raised.**

3.1.2 NYM/2019/0350/FL – Application for erection of agricultural livestock building together with new access at Lodge Farm, Common Lane, Glaisdale

- **No objections raised.**

3.1.3 NYM/2019/0417/FL – Application for erection of greenhouse following removal of shed at Witch Post Cottage, Common Lane, Glaisdale.

- **No objections raised.**

3.1.4 NYM/2019/0400/FL – Application for construction of 1 no. dormer window at Nab Vale, Glaisdale.

- **No objections raised.**

3.2 Referrals / Amendments

3.2.1 NYM/2019/0332/FL – Amended application for erection of agricultural building at New House Farm, Glaisdale.

- **Noted (see applications above)**

3.3 Results :

None Received

4. FINANCE

4.1** Invoices (2) received from JJ Harrison Landscapes Ltd re grass-cutting works at Glaisdale & Lealholm during May (invoice 6343) & June (invoice 6394)

- **Invoices received from JJ Harrison Landscapes Ltd re grass-cutting work completed in May (6343) and June (6394) throughout Glaisdale and Lealholm wards. Payment proposed Cllr RN, seconded Cllr CF, all members in agreement. Cheque 100103 issued in payment.**

4.2 Purchase Order received from NYCC Highways for provision of Verge cutting throughout Glaisdale Parish in 2019 season.

- **Noted – assigned to accounts.**

4.3** Authority to purchase from Lexis Nexis. – 11th Edition Arnold Baker – '*Local Council Administration*' – cost £110.99.

- **Members agreed to request from Clerk to obtain updated copy (11th issue) of** '*Local Council Administration*' **from publishers 'Lexis Nexis' Invoice to be presented for approval upon receipt of item prior to payment. Approval granted.**

4.4** Stationary consumables require replenishment.

- **Clerk requested authority to initiate order from 'Normans' Stationers through GPC account held with them. Invoice to be presented for approval prior to payment being made. Approval granted.**

4.5 Weed & Bracken control – Glaisdale.

- **Members indicated that certain areas in Glaisdale alongside Back Lane and Woodocks bank require weed and bracken spraying again this year. Clerk requested to obtain quote from Moorland & Meadow at Glaisdale for repeat treatment in these areas.**

5. CORRESPONDENCE

5.1 Action / Reply

5.1.1 Houlsyke village green car parking issues. Signage requirements?

- **Members advised of email received from Houlsyke parishioner complaining that the access space in the centre of Houlsyke (nominally 'the green') is being overrun by vehicles using it as a car park. Members are aware of this issue and some years ago there was a 'no parking' sign erected on the green to try and alleviate the problem. The 'green' is owned by the parish council and so is not common land nor is it open access**

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land. There are a number of properties fronting onto the green, most of which have requirements to park a vehicle(s), and in recognition of the fact that there is no other alternative parking available in Houlsyke, the council decided some time ago to allow reasonable parking on this space for property owners with access requirements.

- **The parish council does not intend to ban all parking on the green as long as that parking does not restrict the access rights of those properties fronting the green. Clerk to inform the resident who initiated the complaint accordingly.**

5.1.2 YLCA contact information for council chairperson.

- **Information held by YLCA re Chair contact details to be reconfirmed as agreed with chairman.**

5.1.3 Village Improvement Scheme Grant availability

- **Noted – information passed to Cllr Allanson to issue to contact.**

5.2 Minutes & Reports

None Received

5.3 For Information

5.3.1 Thornhill View vacancy notification from Sanctuary Housing – 2 bed house. Applicants need to satisfy s106 requirements for this tenancy. S106 validation to be agreed.

- **Information received from Sanctuary Housing re applicant for vacant tenancy of property on Thornhill View. Applicant confirmed as qualifying under the s106 local needs requirements and this confirmation passed to Sanctuary to allow tenancy process to proceed.**

5.3.2 Road closure notification for planned highways/bridge works

- **Noted – works to require road closure at Ellerbeck bridges between Lealholm and Houlsyke on 5th and 22nd of August.**

Newsletters received :
Clerks & Councils Direct – July Issue.

Publications received : **None**

Other items of communication were received.

6. REPORTS OF MEETINGS ATTENDED

7. MATTERS OF INTEREST RAISED BY MEMBERS

Signed as a true record : .....(Chairman)

DATE : .....

7.1 NYCC Highways issues.

- **Roadside drains at Butterwits Lane and at Hollins Lane Houlsyke require cleaning out prior to excessive rainfall which has caused flooding in the past.**
- **Culvert fencing at foot of Woodocks bank Glaisdale and at Oakley Walls Lealholm remains damaged and is still awaiting repair. NYCC to be urged to complete this work asap.**

7.2 Glaisdale Open Gardens 2019

- **Cllr Featherstone informed members that the Open Gardens event this year raised approx. £4200.00. 50% of this was donated to the Air Ambulance Services and the remainder to local community causes.**

8. DATE OF NEXT MEETING : Will be on Thursday 15th August 2019 commencing at 7.30pm and will be held at The Robinson Institute, Glaisdale.