# Glaisdale Parish Council

Mr D. Palmer

Clerk to the Council

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**MINUTES OF GLAISDALE PARISH COUNCIL MEETING held at The Robinson Institute, Glaisdale, on Thursday 18th April 2019.**

**PRESENT: Cllrs : CF, RN, NH, SWT (Chair), CP**

**APOLOGIES : Cllrs CF, MF.**

**DECLARATIONS OF INTEREST : NONE**

**Period for public comment/participation.**

**1 MINUTES OF PREVIOUS MEETING : Presented, agreed and signed as a true record.**

**2. MATTERS ARISING FROM THE MINUTES**

**2.1** Police reports – attached.

- **Noted**

**2.2** Defibrillator units within Parish area – ownership updates.

- **Clerk advised members of discussions held with NY Ambulance Service (YAS) regarding ownership details of the two AED units at Houlsyke and at Lealholm. Unlike the unit at Glaisdale, which is owned by Glaisdale Parish Council (GPC), the other two units were believed to be owned by YAS and so were covered by YAS in the event of damage or failure of the device in some way. It transpires that this is not the case. The AED units were provided to the community, to be wholly owned by the community from that point onwards.**
- **Recent failures of the battery in one unit and pads in both units has focused attention on the ongoing costs involved in the ownership of these devices and while GPC has agreed to fund replacement consumables when needed, it cannot include cover for damage, vandalism, public liability etc without taking over ownership of the AED's and including them on the GPC asset register.**
- **Members agreed to canvass residents to get a feeling for this action and the Clerk is to post notices declaring GPC's intention to take over ownership of these units and asking for any objections to this action to be made known to the council prior to a set date.**

**3. PLANNING**

**3.1 Applications :**

**3.1.1 NYM/2018/0310/FL -** Application for demolition of filling station and construction of Bed and Breakfast accommodation at Honey Bee Nest, Glaisdale. Referral information.

- **Members advised of the outcome of a recent site visit to the location of this proposed development and of NYMPA decision on this application.**



**Signed as a true record : .....(Chairman )**

**DATE : .....**

- **The site visit appraised proposals for significant changes to the original application which added an extended car parking area to the field situated below the main development and other changes to the main building.**
- **Members thought that such major changes to the development should have been offered as a consultation to the parish council and other affected interests prior to any decision being taken by NYMNPA. As it transpires, the application has been granted approval before any such consideration could take place.**
- **Members were angered that NYMNPA should ride roughshod over local interests and agreed that strong representation shall be made to the planning authority and much greater care be taken by NYMNPA when considering consultation deadlines and making relevant information available to those with a legal right to be consulted.**

**3.2 Referrals**

**N/A**

**3.3 Results :**

**N/A**

**4. FINANCE**

**4.1**** Receipt of invoice for payment of subscription fees for membership of YLCA for 2019.

- **YLCA subscription due for the 2019/20 year. Proposal to make payment made by Cllr CF, seconded Cllr RN. All members in agreement. Cheque 100099 issued for payment.**

**4.2**** Notification of BHIB council insurance renewal documents for 2019/20 (Due 1st June 2019)

- **GPC council insurance premium for 2019/20 due for payment. Proposal to remit payment made by Cllr CF, seconded Cllr RN. All members in agreement. Cheque 100100 issued in payment.**

**4.3**** Invoice received from SBC for 2019 Election expenses.

- **Invoice received from SBC for Election Fees for forthcoming council elections in May. Proposal to make payment made by Cllr RN, seconded Cllr NH. All members in agreement. Cheque 100101 issued in payment (This may not be required as SBC prefer payment via BACS. Clerk to investigate and take necessary action)**

**4.4** Asset register changes to take account of recent additions to council assets.

- **Noted, amended Asset Register approved and signed by chairman for inclusion with GPC internal audit process.**

**4.5** Statement of Internal Control 2018/2019 for approval.

- **Cllr NH has concluded his examination of the internal control mechanisms employed by the council to deal with elements of risk and to mitigate any potential outcomes. Members agreed that the Internal Control Plan should be approved and chairman signed Control Plan document for inclusion with internal audit.**

**5. CORRESPONDENCE**

**5.1 Action / Reply**

**5.1.1** Correspondence received from resident regarding condition of fencing at top of wall adjoining highway at Mitre Cottages, Glaisdale.

- **Members advised of communication received from resident highlighting the poor state of the fencing situated at the top of the wall which abuts the highway at the Mitre Cottages Glaisdale. Cllr Featherstone has examined the fence recently and agrees that it is in a dangerous state in parts and requires urgent repair.**
- **The ownership of this wall, and the fence which sits on top of the wall, has been in doubt for some time as no agency will admit to ownership. The wall was built some decades ago to protect the highway from slippage onto the roadway of the adjacent hillside. The wall was built during the time of YRDC (Yorkshire Rural District Council) and their successor,**

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**(the current NYCC) do not admit ownership or liability. The fence on top of the wall was added some time after the wall was built, by persons' unknown.**

- **To try and gain more information Clerk is to discuss the fencing with Mr Martin Foord, the Court Leet Bailiff, as the land at the top of the wall is common land and comes under DCL jurisdiction.**

**5.1.2** NYMNPA Parish Member application/nomination documents.

- **Noted, made available for distribution.**

**5.1.3** Glaisdale 'Land of Iron' interpretation board – update.

- **Members advised that NYCC have responded to NYMNPA regarding the land opposite the Arncliffe Arms where it is proposed to erect the information board. NYCC are insisting that this land is classed as 'Highway' and so the board installation must be subject to NYCC permits and installation restrictions.**
- **Members believe that the requirements insisted upon by NYCC are unnecessarily onerous and will result in installation costs of over £3000. Some members insisted that the board could be placed elsewhere – not on highway land – to avoid these issues but that other such suitable locations would require the board to be redesigned to reflect a differing viewpoint.**
- **Members decided that NYMNPA be informed that GPC will not approve the NYCC license conditions and inherent liabilities and that a new location should be sought to circumvent the issue. If other bodies can be persuaded to accept these conditions and take on ownership to allow the project to proceed then GPC would still consider contributing to ongoing care and maintenance.**

**5.2** **Minutes & Reports**

**None Received.**

**5.3** **For Information**

**None Received.**

**Newsletters received :** **None**

**Publications received :** **None**

Other items of communication were received.



**Signed as a true record : .....(Chairman )**

**DATE : .....**

**6. REPORTS OF MEETINGS ATTENDED**

**None**

**7. MATTERS OF INTEREST RAISED BY MEMBERS**

**7.1** Highways Issues.

- **Glaisdale Back Lane path is breaking up in several locations – remedial work required.**
- **Footpath outside the Robinson Institute is breaking up and presents a trip hazard to pedestrians.**
- **Numerous potholes throughout the parish require urgent attention (still) and previously reported culvert fencing in Glaisdale still not repaired.**

**8. DATE OF NEXT MEETING : Will be on Thursday 16th May 2019, starting at 7.30pm and will be held at The Robinson Institute, Glaisdale.**