

Glaisdale Parish Council

Mr D. Palmer

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Dalegarth

The Green

Glaisdale

Whitby

North Yorkshire

YO21 2PW

MINUTES OF GLAISDALE PARISH COUNCIL MEETING held at The Robinson Institute, Glaisdale, on Thursday 16th January 2020.

PRESENT: Cllrs : RN, SWT (Chair), CF, NH, MH, CP

APOLOGIES : Cllrs : KA.

Members are reminded of the need to consider whether they have a personal or prejudicial interest to declare in relation to any item on this agenda. Any interest must be declared at the start of the meeting and, if the interest is deemed prejudicial, the member must withdraw from the meeting whilst the item is under discussion and must not take part in any decision making process in relation to that matter.

Period for public comment/participation (Max 15mins in total!)

DECLARATIONS OF INTEREST : Cllr RN - Item 4.4 ; Cllr CF - Item 4.8

1. MINUTES OF PREVIOUS MEETING were presented, approved and signed as a true record by Chair.
2. MATTERS ARISING FROM THE MINUTES
 - 2.1 Police reports – December/January.
 - Noted
 - 2.2 Houlstyke Green – action for discussion.
 - See item 5.1.1 - these minutes.
3. PLANNING
 - 3.1 Applications :
 - 3.1.1 NYM/2019/0732/FL - Application for construction of 1no. replacement dwelling with associated landscaping works at Honey Bee Nest, Glaisdale.
 - No Objections in principle, members raised concerns regarding the size of the replacement building (being much larger footprint than the original) and also the proposed design of the frontage of the building which appears 'messy' (showing several differing roof levels) and does not merge easily with the existing street scene in this area.
 - 3.1.2 NYM/2019/0815/FL - Application for enlargement of terrace and associated landscaping works (part retrospective) at Trinket Wood, Ellergates, Lealholm.
 - No Objections.
 - 3.1.3 NYM/2019/0782/FL - Application for conversion of barn to 1no. holiday letting cottage with associated parking and amenity space at Ivy Lea, Glaisdale.
 - No Objections.

Signed as a true record :(Chairman)

DATE :

- 3.1.4 NYM/2019/0792/FL - Application for alterations, demolition of lean-to and construction of two storey side extension together with installation of 2 no. rooflights and replacement windows and doors at Birch Cottage, Lealholm Lane, Lealholm.
- No Objections.
- 3.2 Referrals / Amendments : None Received
- 3.3 Results : None Received
4. FINANCE
- 4.1 GPC Final Budget for 2020/21 for approval as agreed at November meeting.
- Budget proposals presented, as agreed at November meeting, and proposed for acceptance by Cllr RN, seconded Cllr CF, all members in agreement. Document signed by Chair for implementation from April 2020.
- 4.2 Notification of payment received from NYCC exchequer for 2019 verge cutting and weed control.
- Noted - committed to GPC accounts.
- 4.3 Cheque received from Danby Court Leet as donation for grass-cutting of commons undertaken by GPC throughout the year.
- Noted, cheque committed to GPC accounts. Letter of thanks to be sent to DCL.
- 4.4** Request received from Glaisdale Village Fete committee for funding support to help in offsetting event costs. Fete is to commemorate the 400th anniversary of Beggars Bridge and will take place in the summer during August.
- Request for funding received from Mrs Ruth Brew, representing the Glaisdale Village Fete Committee, asking for support to help offset costs in setting up and operating this event. Any profit raised from this event will be distributed amongst local community groups.
 - Members thought that the proposals were worthy of support and offered the sum of £200.00 as a donation. Cllr CP also urged them to approach SBC and NYMNPA where additional funding may be gained.
 - Expenditure proposed Cllr CF, seconded Cllr NH. All members in agreement. Cheque 100116 issued in payment. (£137 payment)
- 4.5** GPC admin computer software renewal due on 1st Feb 2020 (anti virus software) Authority to initiate payment via Clerks personal payment. Recovery payment to be made via clerks expenses. (this necessary due to requirement for card payment from software providers)
- Anti Virus/Malware security software service due for renewal on 1st Feb. 2020. Proposal to incur expenditure as outlined made by Cllr CF, seconded Cllr RN. All members in agreement. Advised cost (£69.99) to be added to Clerks expenses claim as agreed.
- 4.6** Clerks expenses due for periods 2019/20 Qtrs 1, 2 & 3.
- Expenses claim for period noted presented for approval. Proposal to issue payment made by Cllr CF, seconded Cllr RN. All members in agreement. Cheque 100117 issued in payment.
- 4.7 Mandate arrangement to add Cllr Norris to cheque signature register for HSBC bank accounts to be re-visited due to incorrect application process previously used.
- HSBC advised that previously presented forms for addition of signatory to bank mandate were inappropriate for a Local Authority and that their previous advice re following the on-line application process should be replaced by the in-branch manual application now proposed. Correct forms obtained from HSBC Whitby for completion and for Cllr Norris to take to the branch with appropriate I D documents.
- 4.8 Tenders due for distribution for 2020 contracting work – approval required for contractor list.
- Contractor list agreed for submission of tenders. Clerk to action.

5. CORRESPONDENCE

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5.1 Action / Reply

5.1.1 Houlsyke Green issues for discussion. Communication received from Houlsyke resident regarding deteriorating condition of areas of the Green.

- As previously discussed at the November meeting, the damage to the surface of the Green at Houlsyke in the vicinity of Osbourne Cottage has been recognised by the owners of the property and they have agreed to make good the surface during the summer months and members agreed that this timescale should be allowed. The main factor in the surface becoming so damaged can be attributed to the fact that this property has hitherto been used as a holiday letting with short term residents not giving any consideration to the consequences and results of their vehicles frequently damaging the grass surface. The property is now occupied by a permanent resident and this should alleviate the main cause of the problem and who has assured members that they will maintain its condition into the future.

5.2 Minutes & Reports

None received

5.3 For Information

None received

Newsletters received :

None

Publications received :

None

Other items of communication were received.

6. REPORTS OF MEETINGS ATTENDED

7. MATTERS OF INTEREST RAISED BY MEMBERS

7.1 Highways issues.

- Condition of road surface along Glaisdale Dale road in vicinity of Rock Head Cottage and along the road edges throughout the parish is deteriorating. Highways to be informed for this and other similar issues previously reported but not yet dealt with.

8. DATE OF NEXT MEETING : Will be on Thursday 20th February 2020 commencing at 7.30pm and will be held at The Robinson Institute, Glaisdale.

Signed as a true record :(Chairman)

DATE :