

Glaisdale Parish Council

Mr D. Palmer

Clerk to the Council

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MINUTES OF GLAISDALE PARISH COUNCIL MEETING held at The Robinson Institute, Glaisdale, on Thursday 21st April 2022.

PRESENT: Cllrs : SWT(Chair), RN, CP, KA, NH

APOLOGIES : Cllrs MH, CF

DECLARATIONS OF INTEREST : Members are reminded of the need to consider whether they have a personal or prejudicial interest to declare in relation to any item on this agenda. Any interest must be declared at the start of the meeting and, if the interest is deemed prejudicial, the member must withdraw from the meeting whilst the item is under discussion and must not take part in any decision making process in relation to that matter.

DECLARATIONS OF INTEREST : None

Period for public comment/participation (Max 15mins in total!)

**Two members of the public present at the meeting to discuss parking issues at Houlisyke.
(see item 5.1.2 these minutes)**

1. MINUTES OF PREVIOUS MEETING : Presented, agreed and signed as a true record.

2. MATTERS ARISING FROM THE MINUTES

2.1 April 2022 Police Report

- **Noted - no local items of interest.**

3 PLANNING

[Details of applications listed here can be viewed via the Glaisdale PC website. - Go to the 'Council Business /Planning' page and click on the relevant application no. – you will be taken to the details on the NYMNPA planning web page.]

3.1 Applications

None received

3.2 Referrals

None Received

3.3 Results :

None Received

4. FINANCE

- 4.1** County Councillor Locality Budget – money now received into GPC accounts.
- **Noted.**
- 4.2** Audit Plan – Statement of Internal Control review for approval.
- **Cllr NH has examined the current control procedures and found them to be fit for purpose and recommended re-adoption of the current controls without amendment. Members accepted this recommendation and chair signed the review document for inclusion in the 21/22 audit papers.**
- 4.3** HSBC Business Acc. Card application – forms for completion.
- **HSBC have returned the original application, informing that this process cannot be undertaken on-line (despite there being no indication on the HSBC website to say so!) and that the application must be resubmitted and taken to the local HSBC bank for vetting and before approval can be given. Members asked to re-sign the new application documents before visiting the bank in person.**
- 4.4** Yorkshire Local Councils Assoc – membership subs due. Approval for payment.
- **Clerk requested approval to continue membership of this body. Members agreed that membership brings many benefits to the council and is a valued resource when legal and procedural matters are becoming ever more complex. Payment proposed Cllr RN, seconded Cllr NH. All members in agreement. Clerk to make payment via bank transfer.**
- 4.5** Purchase of additional defibrillator unit for Lealholm – funds now available – location to be agreed.
- **Noted - Location for new defibrillator unit still to be decided.**
- 4.6** Tenders received from local contractors for grass-cutting at Glaisdale & Lealholm plus verge cutting throughout the parish.
- **Grass-cutting quotes from C Ford (Glaisdale areas) and from Harrison Landscapes (Lealholm areas) were received and members agreed that the prices quoted were acceptable and that the works should be offered to these contractors for this season.**
 - **The quotation for the cutting of roadside verges has been received without the normal 'price per cut' values normally received. The wildly fluctuating cost of diesel fuel prevents an annual estimation in the normal way and so members suggested that the contractor be asked to invoice after each cut instead of at the end of the contract as in previous years. This will enable us to monitor spend on this service as the work is progressed throughout the year and enables us to call a halt to the work when our budget is expended. PR, JM & SJ Houlston to be offered the work on this basis.**
- 4.7** Request for funding assistance from Lealholm Platinum Queens Jubilee committee.
- **Letter received by members requesting financial assistance for the Lealholm 'Queens Platinum Jubilee' committee to assist with the cost of providing refreshments during the celebrations on the 5th June 2022. Members agreed that support should be offered and payment of £100.00 proposed by Cllr RN, seconded Cllr KA. All members in agreement. Cheque 100138 issued in payment.**
- 4.8** Asset Register updated and submitted for approval.
- **Noted. Document signed as approved. To be included with audit papers.**
- 4.9** BHIB Council insurance renewal for 22/23 due. Payment for approval.
- **Annual council insurance renewal due for payment. Payment proposed Cllr RN, seconded Cllr KA. All members in agreement. Payment to be made via bank transfer.**
- 4.10** Clerks expenses – 21/22 Qtr 4 for approval and payment.
- **Clerk presented expenses claim for Qtr4 2021/22 Payment proposed by Cllr RN, seconded Cllr NH. All members in agreement. Cheque 100137 issued in payment.**

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5. CORRESPONDENCE

5.1 Action / Reply

5.1.2 Parking Issues in Houlsyke – for discussion & potential for resolution.

- Mr & Mrs Blindell from Houlsyke were present to describe some of the issues at Houlsyke (at the eastern approach to the village) caused by a number of vehicles being parked at this location and which may result in larger vehicles being unable to pass safely without mounting the verge at the other side of the road. NYCC Highways have sent a letter to residents saying that this situation is causing problems for their highway vehicles and unless some resolution is found then the winter gritting service may have to be withdrawn from Houlsyke.
- Members discussed the issue and concluded that as the police have already visited the location to assess whether this situation is causing an obstruction to the highway that they can deal with, and that the police have decided not to intervene, then the matter should be dealt with by the only other authority with any power to act in this situation - ie NYCC Highways themselves. Members agreed that GPC should write to Andrew Santon at NYCC to inform and highlight the problems that this situation is causing and to request some action to resolve the matter.

- Minutes & Reports

None Received.

- For Information

5.3.1 2022 Local Council Elections – Glaisdale Parish results/requirement for co-opted members.

- After the local election nominations were closed on the 5th April there was a shortfall of councillors, two members for the Glaisdale Ward and one member for the Lealholm Ward. Four councillors have been re-elected unopposed.
- Members requested to find potential candidates for these vacancies and advertisements have been posted on the parish council noticeboards and on the council web-site.

5.3.2 Public footpath diversion order – re footpath 38 – at Limber View, Rake Lane, Glaisdale.

- Noted.

Newsletters received : None

Publications received : None

6. REPORTS OF MEETINGS ATTENDED

None

7. MATTERS OF INTEREST RAISED BY MEMBERS

7.1 SBC Environmental health – sightings of a number of rats around the Park View area at Glaisdale.

7.2 SBC Housing dept. Concerns raised regarding application of s106 requirements when allowing tenants to take on properties in Thornhill View Glaisdale.

- **DATE OF NEXT MEETING : 19th May 2022 at the Robinson Institute. The meeting will commence at 7.30pm.**