

Glaisdale Parish Council

Mr D. Palmer

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MINUTES OF GLAISDALE PARISH COUNCIL MEETING held at The Robinson Institute, Glaisdale, on Thursday 16th June 2022.

PRESENT: Cllrs : NH(Chair), RN, CP, MH

APOLOGIES : Cllr KA

Co-Option of new councillors

Mr Mark Harrison of Houlsyke has applied to be considered for co-option onto the council. After completing necessary formalities members agreed that Mark would make an excellent addition to the council and a proposal made by Cllr RN, seconded Cllr CP, to co-opt Mark onto the council. An 'Acceptance of Office' declaration was made and the Chairman and members welcomed Mark onto the council.

Period for public comment/participation (Max 15mins in total!)

1. **MINUTES OF PREVIOUS MEETING** Presented, agreed and signed as a true record.
2. **MATTERS ARISING FROM THE MINUTES**
 - 2.1 June 2022 Police Report
 - **Noted - No parish activity reported.**
 - 2.2 Location of additional defibrillator unit for Lealholm - action needed.
 - **Members still liaising with Lealholmside residents to identify potential sites for installation. This matter to be deferred to the July meeting to allow more time to determine whether to opt for a free-standing, solar powered cabinet.**
 - 2.3 Response from Sanctuary Housing regarding maintenance issues at Thornhill View development, first reported in December 2021
 - **Members advised of response from Sanctuary Housing regarding numerous maintenance issues outstanding from 2021 and which have still not been dealt with. Apparently those part purchase properties with issues are responsible for their own repairs and Sanctuary will not assist unless the defects are found to be the fault of the original build process and an NHBC claim can be made.**
 - **Those properties which are tenanted only are currently awaiting an inspection from surveyors to determine whether a claim can be made under the NHBC property scheme before any work can commence.**
 - 2.5 Information received from Harrisons Landscaping re cuttings collection at Lealholm.
 - **Harrisons Landscapes have agreed to look at the potential for collection of grass cuttings at selected areas in Lealholm. They will put forward options for dealing with this issue and advise on what additional costs we would incur.**

3. **PLANNING**

[Details of applications listed here can be viewed via the Glaisdale PC website. - Go to the 'Council Business /Planning' page and click on the relevant application no. – you will be taken to the details on the NYMNPA planning web page.]

3.1 **Applications**

3.1.1 **NYM/2022/0218** - Application for creation of twin trod track at land off Low Wood Lane, north east of Wind Hill Farm, Glaisdale.

- **No Objections noted.**

3.1.2 **NYM/2022/0337**- Application for use of land for siting of Yurt and Gypsy Wagon with ancillary structures and erection of two cabins with decking for holiday letting purposes (retrospective) at Wild Slack Farm, West Mire Howe and Lawns gate Farm, Lealholm.

- **No Objections Noted.**

3.1.3 **NYM/2022/0390** - Application for erection of agricultural livestock building (retrospective) and use of land for public parking area at Redmire Farm, Tranmire.

- **No Objections Noted.**

3.2 **Referrals**

NYM/2022/0349 - This application has been withdrawn by the applicant.

3.3 **Results**

None Received

4. **FINANCE**

4.1 Invoices (ref 7631 + 7646) received from Harrisons Landscapes for grass-cutting at Lealholm during April and May 2022.

- **Invoices presented for payment from Harrison Landscapes re grass cutting work at Lealholm in April and May this year. Payment proposed Cllr RN, seconded Cllr CP. All members in agreement. Payment to be made via electronic banking.**

4.2 Delegation of Powers - Standing Order 2.1.1 – Proposal for amendment to allow payments to be made pre approval, when specific circumstances occur.

- **Recent changes in operating procedures of our main contractors for grass and verge management necessitated by the fuel price crisis, has produced a need to modify GPC financial standing order ref 2.1.1 which stipulates that payment of invoices for work completed must be authorised by council prior to payment.**
- **Normally, the affected contractors would invoice singly at the end of the season for all work completed. With the current volatility of fuel prices it is not possible for the contractors to factor in fuel costs on an annual basis and so these costs are to be reflected in charges on a monthly basis instead, and invoices presented monthly.**
- **As GPC does not sit in every month (ie. not in August and December), then on those months only, any invoice received from the affected contractors shall be paid without pre-authorisation and initiated by the Clerk/RFO. (this delegation of powers is allowed under LGA 1972 s101) Such invoices to be presented retrospectively to council at the next meeting held.**
- **Financial standing orders to be changed accordingly. Proposed Cllr RN, seconded Cllr CP. All members in agreement.**

4.3 Charles Arnold Baker - 13th Edition publication. Request from Clerk to purchase this latest reference book. (GPC current copy is 11th Edition and does not reflect the many recent changes and additions to legislation affecting parish council business)

- **Members agreed that this publication should be updated and the latest edition obtained. Proposal to make purchase made by Cllr CP, seconded Cllr RN. All members in agreement. Electronic payment to be made on receipt of goods.**

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- 4.4 GPC banking conditions require update to daily bill payment limit. Mandate form to be authorised for submission to HSBC. Also general signatory mandate to be changed to reflect changes in councillors after recent elections.

- New mandates made out by Clerk and presented for signatures and to be returned to HSBC for action.

- 4.5 GPC donation to Queens Jubilee Celebrations (Glaisdale). Query received from QJC committee.

- Glaisdale Queens Jubilee committee informed members that not all of the monies donated to them for the celebrations has been utilised and asked if GPC would mind if the GPC donation was included with the other surplus funds and donated to the Esk Valley Lifeline. Members agreed that this would be an acceptable use of the donation. Clerk to reply accordingly.

5. CORRESPONDENCE

5.1 Action / Reply

None Received.

Minutes & Reports

None Received.

For Information

None Received.

Newsletters received : None

Publications received : None

6. REPORTS OF MEETINGS ATTENDED

Cllr CP informed members of recent Area Constituency Committee attended.

Point of interest made regarding future of Model Agreement under the new North Yorkshire Authority - no certainty that this funding source will continue from April 2023. Clerk to raise the matter with the Monitoring Officer of SBC.

7. MATTERS OF INTEREST RAISED BY MEMBERS

- 7.1 Use of PCC funding for construction of new barrier fences at entrance and exit of new Woodocks Bank footpath.

- Clerk to discuss matter with Mark Hollingworth/Nick Harland.

- DATE OF NEXT MEETING : 21st July 2022 at the Robinson Institute, Glaisdale. The meeting will commence at 7.30pm.