

# Glaisdale Parish Council

Mr D. Palmer

Clerk to the Council

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## MINUTES OF GLAISDALE PARISH COUNCIL MEETING held at The Robinson Institute, Glaisdale, on Thursday 17<sup>th</sup> November 2022.

**PRESENT:** Cllrs : NH(Chair), RN, CP, CY, MH, KA.

**APOLOGIES :** Cllrs : TC

**Period for public comment/participation (Max 15mins in total!)**

**Declaration of Interests : None**

1. **MINUTES OF PREVIOUS MEETING** - Presented, agreed and signed as a true record.
2. **MATTERS ARISING FROM THE MINUTES**
  - 2.1 November 2022 Police Reports.
    - **Noted**
  - 2.2 Thornhill View Issues relating to response of Sanctuary Housing to ongoing repair and maintenance issues. Current situation update.
    - **Mr I Whisker attended this meeting to update members on the situation with the ongoing issues at Thornhill View properties. At the last meeting there was a consensus that the best way forward would be to contact the Housing Ombudsman to register the issues and to get an official process underway. This step was taken and the Ombudsman advised that a detailed record should be produced of actions taken (and those not taken!) as well as details of what Sanctuary Housing and their agents have so far done in response to the numerous calls for action on the relevant issues. This is currently underway.**
  - 2.3 Additional defibrillator unit for Lealholm – current status update.
    - **Members advised that all items necessary to proceed with the installation of the defibrillator are now available. Cllr CP advised that NYCC Highways engineers are ready to make the installation once a cable trench is dug. Cllrs RN & CP to undertake this task and will liaise with NYCC when complete.**
  - 2.4 Provision of new grit bin at Thornhill View, Glaisdale. Update.
    - **Members advised that Clerk has ordered a grit bin and the first years fill (2 Off) from Andrew Santon for installation opposite the entrance to Thornhill View at Glaisdale.**
  - 2.4 Woodocks Bank footpath – entry/exit gates – progress?
    - **Checks are required to see whether the planning permission obtained for the path will cover the installation of the exit/entry staggered gates or whether new permissions need to be obtained. Clerk to contact NYMNPAs planners to verify this requirement and action to be taken accordingly.**

### 3. **PLANNING**

[Details of applications listed here can be viewed via the Glaisdale PC website. - Go to the 'Council Business /Planning' page and click on the relevant application no. – you will be taken to the details on the NYMNPA planning web page.]

#### 3.1 **Applications**

None

#### 3.2 **Referrals**

None

#### 3.3 **Results**

None

### 4. **FINANCE**

4.1 Invoice (ref I0924692U) received from LexisNexis re purchase of 'Local Council Administration' publication which has now been received. (purchase authorised by GPC min ref : **06/22 : 4.3**). Invoice paid via bank transfer.

- **Noted.**

4.2 Invoice received from Defib Store for purchase of Pole mounting kit for new AED to be positioned at Lealholmside. Invoice paid via bank transfer as authorised at previous meeting (minute ref **10/22 : 2.3**)

- **Noted.**

4.3 Budget proposals for 2023/24 presented for approval. (Approval required by SBC before end December 2022)

- **2023/24 Budget proposals discussed by members and considerations made as to whether the calculated precept requirements should be adjusted to allow for expected increases due to inflation pressures for the coming year. Overall the calculated figures were allowed to stand and any actual increases be covered by reserves or by reduction in the work offered to fill the relevant contract. Proposals agreed on this basis and a Precept request of £7500 for 2023/24 (0% increase) is to be presented to SBC/NYC. Clerk to return this request before end December 2022 as required. This proposal made by Cllr RN, seconded Cllr KA. All members in agreement. Budget signed off as Final by Chair.**

4.4 Revised salary scales received from NALC for all Clerks/RFO's for 2022/23. These increases are retrospective to April 2022 and Clerk requests that existing scales are brought into line with recommendations.

- **Clerk presented request to bring salary pay scales up to current rates as per NALC negotiated settlement. Members agreed that this was acceptable and proposal to update the current pay scale made by Cllr RN, seconded Cllr NH. All members in agreement. Bank mandate document approved and signed for presentation to HSBC.**

4.5 Clerk requests that retrospective payments due under the new salary scales be authorised by amendments to existing standing order payment instructions to GPC bank.

- **As the new pay scales are effective from April 2022 there is a retrospective element to be dealt with and a further bank mandate to make this payment was agreed and proposed by Cllr RN, seconded Cllr NH. All members in agreement. Bank mandate document approved and signed for presentation to HSBC.**

4.6 2022 Graveyard maintenance grants are now due for payment under the Model Agreement arrangements with SBC.

- **Graveyard grants are due for payment under the Model Agreement provision and approval for payment made by Cllr RN, seconded Cllr KA. All members in agreement. Cheques 100144 and 100145 issued in payment to Glaisdale Head Chapel and Lealholm RC Church. Payment to Glaisdale PCC made via bank transfer.**

4.7 2022 Model Agreement payments for 2022/23 and for 2023/24 require ratifying and return to SBC.

- **Proposal to ratify made by Cllr RN, seconded Cllr CY. All members in agreement.**

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## 5 CORRESPONDENCE

### 5.1 Action/Reply

#### 5.1.1 Proposed Woodland Creation Project (Fryup Lodge)

**Noted - No objections raised.**

- Minutes & Reports

None Received.

- For Information

Newsletters received :        None

Publications received :        None

## 6. REPORTS OF MEETINGS ATTENDED - None

## 7. MATTERS OF INTEREST RAISED BY MEMBERS

### 7.1 Highways Issues.

Street lamp at bottom Thornhill View still not lit. (potential issue re ownership!)

- DATE OF NEXT MEETING : **Thursday 19<sup>th</sup> January 2023** at the Robinson Institute, Glaisdale. The meeting will commence at 7.30pm.

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Signed as a true record : .....(Chairman )

DATE : .....