

# Glaisdale Parish Council

Mr D. Palmer

Clerk to the Council

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Dalegarth

The Green

Glaisdale

Whitby

North Yorkshire

YO21 2PW

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## **MINUTES OF GLAISDALE PARISH COUNCIL MEETING held at The Robinson Institute, Glaisdale, on Thursday 20<sup>th</sup> April 2023.**

**PRESENT:** Cllrs : NH(Chair), RN, CP, CY, KA, TC.

**APOLOGIES :** Cllr MH

**Declaration of Interests :** None

1. **MINUTES OF PREVIOUS MEETING :** Presented, agreed and signed as a true record
- 1.1 **MINUTES OF ANNUAL ASSEMBLY MEETING :** Presented, agreed and signed as a true record
2. **MATTERS ARISING FROM THE MINUTES**
  - 2.1 April 2023 Police Report
    - **Noted**
  - 2.2 Wildlife camera purchase detail required + awaiting request from watch committee chair.
    - **Members advised that Clerk is awaiting a request from the Rural Watch chairperson to provide them with the cameras discussed before progressing the Locality Budget funding application.**
      - (copy of letter supplied by Cllr CP at this meeting. Clerk will now proceed with claiming the LB funding)
- 3 **PLANNING**

[Details of applications listed here can be viewed via the Glaisdale PC website. - Go to the 'Council Business /Planning' page and click on the relevant application no. – you will be taken to the details on the NYMNPA planning web page.]

  - 3.1 **Applications**

No new applications received - Cllr RN advised members of his site visit to Lodge Farm, Glaisdale re the application (NYM/2023/0157 - considered at March 23 meeting) The visit clarified where the huts are to be sited but it is still unclear how necessary services are to be provided.
  - 3.2 **Referrals**

None Received
  - 3.3 **Results :**

None Received

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Signed as a true record : .....(Chairman )

DATE : .....

#### **4. FINANCE**

- 4.1** Audit Plan – Statement of Internal Control review for approval.
- Cllr NH has examined the current control procedures and found them to be fit for purpose and recommended re-adoption of the current controls without amendment. Members accepted this recommendation and acceptance proposed by Cllr RN, seconded Cllr TC, all members in agreement. Chair signed the review document for inclusion in the 22/23 audit papers.
- 4.2** Annual Subscription for YLCA due for payment – Invoice INV-0323 submitted for approval.
- Members advised of receipt of invitation to renew membership of YLCA. Renewal proposed Cllr RN, seconded Cllr CY. All members in agreement. Subs to be paid via Bank Transfer.
- 4.3** Asset Register updated for 2023 and submitted for approval.
- Assets listed include additional AED unit at Lealholmside. Overall value updated accordingly and approved by Cllr TC, seconded Cllr RN. All members in agreement.
- 4.4** BHIB Council insurance renewal for 22/23 due. Payment for approval.
- Members advised of renewal documents received for 2023-2024 council insurance, due on June 1<sup>st</sup>. Renewal approved by Cllr RN, seconded Cllr TC. Payment to be made via bank transfer.
  - On examining the policy schedule Cllr KA noted that there are inclusions in the items insured which are not relevant for this council (war memorial and other covers not needed by this council). Clerk to take this up with insurers before making payment.
- 4.5** Clerks expenses – 21/22 Qtr 4 for approval and payment.
- Clerk submitted expenses claim for Qtr 4 - 2022/23 Payment proposed Cllr KA, seconded Cllr CY. Cheque 100146 issued in payment.
- 4.6** Letter received from Lealholm Kings Coronation celebration committee requesting funding support for their planned event on 7<sup>th</sup> May.
- Members agreed that this event should be supported and a grant amount of £150 was proposed by Cllr KA, seconded Cllr RN. All members in agreement. Cheque 100147 issued in payment.
- 4.7** Invoice received from R Kirkbride Ltd of Lealholm for works laying a cable trench during installation of Lealholmside defibrillator.
- Payment proposed Cllr RN, seconded Cllr CP All members in agreement. Invoice to be paid via bank transfer.
- 4.8** Response received from C Featherstone re parish seats maintenance for the 2023 to 2025 seasons.
- Members agreed to accept this quotation for the repairs currently necessary but after some discussion it was decided to ask for the quote to be reviewed as members wished to change the materials used during the repairs which would likely result in higher costs. In fairness to Colin a re quote was requested to be considered at the next meeting. Cllr RN was concerned that the work should be done to a high standard and members also agreed that future replacement seats should be of recycled PVC material to reduce ongoing maintenance costs.

#### **5. CORRESPONDENCE**

##### **5.1 Action / Reply**

None Received.

##### **5.2 Minutes & Reports**

None Received.

##### **5.3 For Information**

##### **5.3.1 Final NYC Draft Parish Charter for consideration and comment.**

- Noted - Members have received copies of this document for information and potential comment.

Newsletters received :       None

Publications received :       None

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## 6. REPORTS OF MEETINGS ATTENDED

- 6.1 Cllr KA reported on matters raised at the Northern Area Parish Forum – principal debate was the management of heather moorland. Differing approaches by landowners were discussed and future practices compared.

## 7. MATTERS OF INTEREST RAISED BY MEMBERS

### 7.1 Highways Issues

- Cattle grid at entrance to Park View Glaisdale is flooding in heavy rain. Grid base requires cleaning out and drainage cleared.
- There are several broken grit bins littering the highway at various locations in the parish. NY Highways to be requested to clear this debris and replace with new bins before next winter.

### 7.2 Parish seats

- Cllr RN has informed members that the single seat on the Green at Glaisdale has greatly deteriorated and that the Glaisdale WI have offered to replace it with a new recycled pvc seat similar to those situated under the millenium tree, also on the Green. Members were happy to accept this offer and will cancel the proposed repairs to the original seat as listed on the 2023 repair schedule.

### 7.3 Matter for concern and awareness to dog owners.

- Cllr CY has informed members of recent incident on local moorland when, while walking his dog, the dog was poisoned by ingesting some bait left out by persons unknown. This resulted in the dog being seriously ill and almost dying. The poison used was extremely dangerous and rarely encountered and NY Police have been informed and are investigating as a matter of urgency. Cllr CY would like to make all local dog owners aware and to be vigilant when on the moors with their dogs.

- DATE OF NEXT MEETING : **25<sup>th</sup> May** 2023 at the Robinson Institute. The meeting will commence at 7.30pm.