

Glaisdale Parish Council

Mr D. Palmer

Clerk to the Council

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Dalegarth

The Green

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YO21 2PW

MINUTES OF GLAISDALE PARISH COUNCIL MEETING held at The Robinson Institute, Glaisdale, on Thursday 25th May 2023.

PRESENT: Cllrs : NH(Chair), RN, CP, CY, KA, TC.

APOLOGIES : Cllr MH

Declaration of Interests : None

ELECTION OF OFFICERS

Chair : Cllr N Hopwood - Proposed Cllr RN, Seconded Cllr TC. - All Agreed.

Vice Chair : Cllr K Allanson - Proposed Cllr RN, Seconded Cllr TC. - All Agreed.

ACCEPTANCE of OFFICE DECLARATIONS

Chair : Acceptance of Office declaration signed by Cllr N Hopwood.

Introduction from Rev Anthony Bennett - new incumbent to Middle Esk Benefice

- Councillors welcomed the Rev. Anthony Bennet to the meeting who was attending to introduce himself as the new interim minister for the Middle Esk benefice. He explained his role and immediate goals of trying to build a cross faith cooperation in the Esk valley which is hoped will reverse the decline in church attendance by trying to enthuse the younger generations in getting involved with church led activity, sending a message that should strengthen the faith community and allow it to thrive in the future.

Period for public comment/participation (Max 15mins in total!)

1. **MINUTES OF MEETINGS** - Presented, agreed and signed as a true record.
2. **MATTERS ARISING FROM THE MINUTE**
 - 2.1 May 2023 Police Report
 - **Noted.**
 - 2.2 Revised quotation received from Colin Featherstone re parish seats.
 - **Members received the revised quotation from Colin and are happy to proceed on the basis of the new quotation which allows for the changed specification asked for. Clerk to inform Colin and request him to proceed asap.**

Signed as a true record :(Chairman)

DATE :

- 2.3 Receipt of grant funding for purchase of wildlife camera systems as requested by Rural Watch
- **Members advised that the grant funding for this project has now been received and is available for use.**
- 2.4 Wildlife camera systems, camera choice and selection/delivery options.
- **Acting upon instructions from the April meeting, the Clerk has researched the availability of suitable cameras and has found that the numbers of cameras it is possible to obtain from a single source/retailer is very limited and not in the region of the numbers that the council is looking to purchase. The main issue is that retailers carry, typically, between 1 and 4 cameras on stock and any larger orders have to be obtained from the manufacturers. This can pose a problem as the main manufacturers are in the USA and tend to change available models very frequently and then discontinue older models, making larger orders of an older model difficult to fulfil.**
 - **Clerk has located a supplier that can obtain the asked for model from the USA in a relatively quick time and has negotiated a good discount based upon the quantity we are looking to obtain. (See item 4.4 these minutes)**

3. PLANNING

[Details of applications listed here can be viewed via the Glaisdale PC website. - Go to the 'Council Business /Planning' page and click on the relevant application no. – you will be taken to the details on the NYMNPA planning web page.]

3.1 Applications

NYM/2023/0210 - Application for construction of double garage, along with alterations to dwelling comprising amended roof pitch, installation of roof-lights and replacement of window with juliette balcony at Oaktree Cottage, Carr End, Glaisdale.

- **No objections noted.**

3.2 Referrals

None Received

3.3 Results :

None Received

4. FINANCE

4.1 Internal Audit process now complete. – Documents presented for approval :-

1. Internal Auditors report to council
Approval proposed Cllr RN, Seconded Cllr CP - All members in agreement.
2. Annual Governance Statement for approval.
Approval proposed Cllr RN, Seconded Cllr CP - All members in agreement.
3. Accounting Statements for approval.
Approval proposed Cllr RN, Seconded Cllr CP - All members in agreement.
4. Audit Effectiveness Review Statement.
Approval proposed Cllr RN, Seconded Cllr CP - All members in agreement.

4.2 Notification of receipt of first instalment of GPC precept and model agreement payments for 2023/24

- **Noted - Funding transferred directly to GPC bank.**

4.3 Receipt of invoice (ref 7971) from Harrison Landscapes re grass cutting works at Lealholm during April 2023

- **Invoice received and proposal to make payment made by Cllr RN, seconded Cllr CP. All members in agreement. Payment to be made by bank transfer.**
- **Members have noted that the cuttings left on the Green at Lealholm are very unsightly and are deterring visitors from using the Green for its intended recreational purpose. Members have asked the Clerk to request Harrisons to cut this area by methods which collect the cuttings rather than leave them on the surface to rot and deter use of the Green.**

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- 4.4 Receipt of pro-forma invoice from Perdix Wildlife Supplies re purchase of 16 off Browning Command Ops Elite cameras and secure attachment straps. Authority required to proceed with purchase.
- **Members advised of quotation/pre-order invoice for the supply of 16 off cameras and secure attachment cables as described in quotation received. Cllr CP has concerns that the camera model offered is of the 'Low Glow' type and may not be suitable for all types of use. Members instructed a short delay before ordering until Cllr CP checks whether this camera is suitable. If so then proposal to purchase made by Cllr RN, seconded Cllr TC. Payment to be made by bank transfer.**
- 4.5 Authority to purchase Batteries and SD cards for supply with cameras (this agenda item 4.5) Cost analysis provided.
- **Purchase of these items to be made from a different supplier to the cameras as greater discount can be obtained from other sources. This purchase only to be made after the decision to proceed with the camera purchase. Proposal to purchase made by Cllr RN, seconded Cllr CP. All members in agreement.**
- 4.6 Glaisdale Footpaths funding underspend invoice. Authority to return underspend amount (£5622.80) to North Yorkshire Police & Crime Commissioner Road Safety Fund.
- **Members informed of invoice received from YPCC for the return of the underspend amount on the Glaisdale footpath project funding grant. Proposal to make payment made by Cllr CP, seconded Cllr RN. All members in agreement. Cheque 100148 issued in payment.**
- 4.7 North Yorkshire Councillor Locality Budget grant ref LB6/100407 – underspend amount (£904.00) will need to be returned to NYC if no further expenditure is to be incurred. Authority to make payment required.
- **Members informed that so far the only costs incurred in actioning the project have been for the digging of a cable trench by a local contractor in order to lay a power cable to the defibrillator site. If no further costs are incurred then the remaining money from this grant will need to be returned to NYC. Members advised that any repayment will be authorised but that further time should be allowed for any invoices to be received from NYC who completed the installation.**
- 4.8 NYC Locality Budget grant LB5/100480 (Purchase of Defibrillator unit for Lealholmside) Monitoring form to sign off and return.
- **Required monitoring form has been completed by Clerk and proposed for signature. Chairman signed off the report, all members in agreement. Clerk to return form to NYC.**

5. CORRESPONDENCE

- 5.1 Action / Reply** None Received.
- 5.2 Minutes & Reports** None Received.
- 5.3 For Information** None Received.

Newsletters received : None

Publications received : None

6. REPORTS OF MEETINGS ATTENDED

- Cllr CP reported on meeting attended with coastal parish forum

7. MATTERS OF INTEREST RAISED BY MEMBERS

- 7.1** Highways Issues.
- Cllr RN reported that the handrail at the 'Hunters Moon' corner is loose. Members not sure whether this rail is responsibility of Highways or the owner of Hunters Moon. Clerk to enquire with highways.
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- **DATE OF NEXT MEETING : 15th June 2023 at the Robinson Institute. The meeting will commence at 7.30pm.**